

Waterford Cable Commission
AGENDA
6:30 pm, Tuesday, November 17, 2020
Town Hall, Auditorium

1. Approval of agenda
2. Approval of minutes
3. Correspondence and bills
4. Signal quality
5. Subscriber complaints
6. Report from Media Network
7. Report from Cable Coordinator
8. Comments
9. Adjourn



Waterford Township Cable Commission

Minutes of the Tuesday, October 20, 2020, Meeting

Members Present: Ken Fuerst, Kathy Hepler, Laura Petrusha, Steven Thomas, Bob Piggott, Gary Allison (Cable Coordinator)

Members Absent: Al Pavlish

Guests: Josh Bowren

The meeting was called to order by Chairperson Laura Petrusha at 6:40 p.m.

Roll Call.

Agenda – Bob Piggott motioned to approve the agenda for October 20, 2020, supported by Steve Thomas. Approved unanimously.

Minutes – The motion to approve the minutes from September 15, 2020 was made by Kathy Hepler and supported by Ken Fuerst. Approved unanimously.

Correspondence and Bills – Nothing to report.

Signal Quality – Nothing to report.

Subscriber Complaints – One subscriber complaint regarding a remote control not pairing with a cable box unit.

Media Network Report – Josh Bowren reviewed the Media Network report. Following discussion, report was accepted by the commission.

Cable Coordinator's Report – Gary Allison reviewed the Cable Coordinator report. Following discussion, report was accepted by the commission.

Comments – Steve Thomas reminded everyone to vote and use the drop box at Town Hall or hand deliver to the Clerk's Office if voting absentee.

Adjournment – The motion to adjourn was made by Steve Thomas and supported by Bob Piggott. The motion was unanimously approved, and the meeting adjourned at 7:05 p.m.

Respectfully submitted,

Bob Piggott, Secretary

Township of Waterford
Cable Coordinator Report November 2020
Submitted by Gary Allison

- Election
 - Election results broadcast went well, as they did during the primaries. The Castus unit allows for real time updates.
- PEG & Franchise Received Q3
 - AT&T PEG & Franchise fees are 12% below 2020 projections for the 3rd quarter.
 - Overall, AT&T fell 6.7% below 2020 projections.
 - Comcast PEG & Franchise fees are 1.8% above 2020 projections for the 3rd quarter.
 - Overall, Comcast rose about 3% above 2020 projections.
 - The 2020 cable department revenue fell approximately 3% below projections.
- Public Budget Meetings
 - The Board of Trustees votes on the 2021 budget December 9, 2020.
- Production
 - Very little production at this time. Gary Allison is doing a voice over project for the Waterford Township Library. Unfortunately, most municipal productions have been cancelled due to the pandemic.
- Encoder/Decoder
 - Issues with the decoder located at the Waterford Mott studio have led the cable department to explore alternative broadcasting avenues, in relation to sending our signal to Comcast and AT&T. Currently Advanced Lighting & Sound is looking into having all broadcast signals sent directly from town hall, removing the Waterford Mott studio from the equation.