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**Anthony M. Bartolotta**  
Township Supervisor

**Shelly Schloss**  
Deputy Supervisor

**To: The Honorable Waterford Township Board**  
**From: Anthony M. Bartolotta, Supervisor**  
**Date: January 19, 2026**  
**Re: Planning Commission Appoint Sydney Lawson**

*A.B.*

On March 2, 2026, Planning Commissioner David Kramer's term will expire, and he has notified me of his desire to resign from the Commission at that time. David has been a valuable member of the Planning Commission since 2017 and his contributions are appreciated – we wish him the best!

I respectfully request the Township Board's approval for the appointment of Waterford Township resident Sydney Lawson to the Planning Commission for a three-year term March 2, 2026 – March 2, 2029. Sydney's education with a Master's Degree in Public Administration, and her professional experience as the Executive Director of a multi-community Chamber of Commerce, as well as her experience with board governance and strategic planning are qualities that make her a qualified candidate to serve the community in this role.

The Planning Commission is responsible for:

- Developing, adopting, and overseeing the implementation of the Township's Master Plan.
- Monitoring the effectiveness of the Zoning Ordinance and recommending ordinance revisions and amendments to the Township Board where necessary.
- Reviewing rezoning requests from property owners and making an approval or denial recommendation to the Township Board, which is responsible for making the final decision on rezoning requests.
- Considering and deciding requests from property owners seeking one of the special approval uses listed in the property's zoning classification.
- Reviewing site plans to ensure compliance with the zoning ordinance requirements and the goals and objectives of the master plan.
- Reviewing and discussing planning concepts and issues and their applicability to the current and future development of the Township.
- Assisting in the education of the general public on planning issues and concepts

With these responsibilities in mind and Sydney's experience, I am confident that she will make valuable contributions in this role, and is able to make fair and educated decisions in the best interest of the Waterford community.

Thank you for your consideration.

**With us there are no boundaries**