

Treasurer Needed

WYA has an open volunteer board position and needs YOU!

Responsibilities

1. Attends monthly Executive Committee meetings and Board of Director's meeting.
2. Keep an accurate account of income and disbursements.
3. Provide a monthly budget/expense report to the Board of Directors. Provide each committee chair with a monthly update on their budget performance.
4. Assist in preparation of the yearly budget.
5. Oversee the disbursement of monies in compliance with the budget and policies of the Board of Directors.
6. Assure that two Executive Committee members authorize each check request.
7. Serve as the chair of the Fundraising Committee. If a chair has not been appointed.

Commitment

1. Work with a board of other volunteers.
2. Spare 5-10 hours a month.
3. Share your talent and energy.
4. To make a difference and help youth and families in Waterford.



Contact the WYA Office

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www.waterfordyouthassistance.com