

**BOARD MEMBERS PRESENT:**

Gary Wall, Supervisor  
Kim Markee, Clerk  
Steve Thomas, Treasurer  
Anthony Bartolotta, Trustee  
Marie E. Hauswirth, Trustee  
Janet Matsura, Trustee  
Mark Monohon, Trustee

**OTHERS PRESENT:**

Scott Alef  
Jeffrey Polkowski

Supervisor Wall called the meeting to order at 6:00 p.m. and asked for a moment of silence for the brave men and women who have served our Country and then led the Pledge of Allegiance.

Roll call vote was taken. All board members were present.

**1. APPROVE AGENDA**  
**1.1 August 15, 2022**

Moved by Bartolotta,  
Seconded by Thomas, RESOLVED, to approve the August 15, 2022, agenda, as printed. A roll call vote was taken.

Ayes: Wall, Markee, Thomas, Bartolotta, Hauswirth, Matsura, and Monohon  
Nays: None  
Absent: None

Motion carried unanimously.

**2. New Business**  
**2.1 Public Hearing for the CDBG Consolidated Plan and Draft Action Plan**

Supervisor Wall opened the Public Hearing at 6:01 p.m.

Mr. Scott Alef, Community Development Grant Coordinator, presented the CDBG 5 year, 2022-2027, Consolidated Plan and Draft Action Plan.

Supervisor Wall closed the Public Hearing at 6:16 p.m.

2.2 **Resolution for New 2022-2026 Consolidated Plan**

The following memo was received by Mr. Scott Alef, Community Development Grant Coordinator.

Attached please find a copy of the Township’s proposed 2022-2026 Consolidated Plan. In accordance with the U.S. Department of Housing and Urban Development’s (HUD) consolidated planning process, the Charter Township of Waterford must prepare a Five Year Consolidated Plan in order to receive CDBG and other available HUD funding. This Plan is required by HUD to identify community development and housing needs that may be funded through available HUD resources during the 2022-2026 federal program years. Included within the 2022-2026 CDBG Consolidated Five-Year Plan is the Annual Action Plan for the 2022/2026 CDBG Program which outlines how Waterford Township will implement the Consolidated plan during the first year under the plan and includes a list of eligible programs and projects to be funded with CDBG resources.

Formerly, as the Township was a member of the Oakland County HOME Consortium, Waterford Township’s Consolidated Plan was considered a “component” of the overall Consolidated Plan submitted to HUD by the lead agency, Oakland County. That is, each member was still responsible for preparing a Consolidated Plan to address their own community needs and administer their own entitlement program, but these plans became part of a larger planning effort managed and submitted by the County.

As the Township is no longer part of the Oakland County HOME Consortium, the Township was required to formulate and submit a new plan and address all elements that Oakland County had previously managed.

The DRAFT 2022-2026 Consolidated Plan was made available for a 30-day public review and comment period from June 29, 2022 through July 29, 2022. To date, our office has not received any comments.

The 2022/2023 Action Plan, which began on July 1, 2022, will be primarily funded through the new CDBG grant funds to be allocated to Waterford from HUD’s FY 2022 budget. Our CDBG entitlement amount for the 2022/2023 CDBG Program Year will be \$366,089. The Township also projects receiving approximately \$20,000 in program income from Housing Rehabilitation Loan repayments during the 48th Program Year and will be reallocating \$100,000 of available previous program year CDBG funds. In keeping with the national objectives of the CDBG Program for "maximum feasible priority", the Charter Township of Waterford proposes to allocate the funding to be received by the Township during PY 2022/2026 to the activities cited in the plan, which will primarily benefit low- and moderate-income persons. Proposed funding is provided below.

PROJECT	PROPOSED BUDGET
(1) HOUSING REHABILITATION	\$146,472
(2) CODE ENFORCEMENT	\$178,959*
(3) PROGRAM ADMINISTRATION	\$73,546
(4) PUBLIC SERVICE (WOTA - Curb-to-curb Senior/Disabled persons Transit Program)	\$54,913*
(5) PUBLIC IMPROVEMENT AND INFRASTRUCTURE (Sidewalk Rehabilitation)	\$25,000
(6) FAIR HOUSING	\$3200
(7) CLEARANCE OF UNSAFE STRUCTURES	\$4,000
	TOTAL \$486,089

NOTE: \* each includes an additional \$50,000 in reallocated previously unspent program funds.

Resolution for New 2022-2026 Consolidated Plan Continued.

The public hearing on 2022-2026 Consolidated Plan and the Township's 2022/2023 (48<sup>th</sup> Program Year) Action Plan scheduled for the August 15, 2022 meeting will provide compliance with the U.S. Department of Housing and Urban Development (HUD) regulatory requirements for public discourse, an opportunity to gather citizen views on Waterford's housing and community development needs, and to approve the Final Statement of 2022/2023 Projected Use of Funds that will be used to complete the CDBG Annual Action Plan submitted to HUD.

For the Boards consideration, I have prepared the following resolution for the approval of the 2022-2023 CDBG Five-Year Consolidated Plan and the implementation of the Township's 2022/2023 (48<sup>th</sup>) CDBG Program Year Action Plan.

**CHARTER TOWNSHIP OF WATERFORD  
RESOLUTION OF AUTHORITY**

**THE CHARTER TOWNSHIP OF WATERFORD ORDAINS:**

**WHEREAS**, the Charter Township of Waterford has participated in the U.S. Dept. of Housing and Urban Development's (HUD's) Community Development Block Grant (CDBG) program as an entitlement community for over 48 years and desires to continue its participation in order to provide federal funding for eligible CDBG and other available HUD projects; and

**WHEREAS**, the Charter Township of Waterford has reached out to interested parties and conducted the required public hearing on the 2022/2026 Consolidated Plan that includes the 2022/2023 Community Development Block Grant Program (48<sup>th</sup>) Year Action Plan to receive input from citizens on the needs of the community and to explain the Township's proposed uses for the CDBG program funds.

**WHEREAS**; the fiscal year 2022/2023 Community Development Block Grant Program (48<sup>th</sup>) Year funding for the Charter Township of Waterford is estimated to be about \$366,089 in new grant funds; in addition to the new grant funds, the Township expects at least \$20,000 in program income anticipated to be received during the 48<sup>th</sup> Program Year period; and the Township will be reallocating \$100,000 of available previous program year CDBG funds; and

**WHEREAS**; all U. S. Department of Housing and Urban Development (HUD) funding recipients under the Community Development Block Grant program are obligated by law to reduce barriers to fair housing. Therefore, reducing housing discrimination, promoting diverse inclusive communities and affirmatively furthering fair housing (AFFH) and equal opportunity have been and remain a priority for Waterford Township.

**NOW, THEREFORE, BE IT RESOLVED** that the Charter Township of Waterford Board of Trustees hereby adopts the 2022/2026 Consolidated Five-Year Plan that includes the 2021/2022 Community Development Block Grant Program (48<sup>th</sup> Year) Action Plan.

**BE IT FURTHER RESOLVED**; that the Charter Township of Waterford Board of Trustees does hereby authorize the Township Supervisor to be the official representative of the Township in accordance with 24 CFR 570.303 for the certifications relative to submitting the 2022/2026 Consolidated Plan that includes the 2022/2023 Community Development Block Grant Program (48<sup>th</sup> Year) and receiving approval from HUD for such Plan; and

**BE IT FURTHER RESOLVED**; that the Charter Township of Waterford Board of Trustees does hereby authorize the Development Services Director and designated staff to prepare, publish, and submit all 2022/2026 Consolidated Plan documentation as drafted to HUD.

Resolution for New 2022-2026 Consolidated Plan Continued.

**BE IT FURTHER RESOLVED;** that the Charter Township of Waterford Board of Trustees does hereby authorize the Development Services Director and designated staff to prepare, publish, and implement the Final Statement of Community Development Objectives for the 2021/2022 Action Plan to be submitted to the U.S. Department of Housing and Urban Development, with projected and adjusted funding needed to achieve the following projects established as the 2022/2023 Community Development Block Grant Program (48<sup>th</sup>) Year Action Plan.

<b>CDBG GRANT AND PROGRAM INCOME FUNDS</b>		
PROJECT BUDGET		PROPOSED
(1)	HOUSING REHABILITATION	\$146,472
(2)	CODE ENFORCEMENT	\$178,959*
(3)	PROGRAM ADMINISTRATION	\$ 73,546
(4)	PUBLIC SERVICE (WOTA - Curb-to-curb Senior/Disabled persons Transit Program)	\$54,913*
(5)	PUBLIC IMPROVEMENT AND INFRASTRUCTURE (Sidewalk Rehabilitation)	\$25,000
(6)	FAIR HOUSING	\$3,200
(7)	CLEARANCE OF UNSAFE STRUCTURES	\$4,000
	TOTAL	\$486,089

NOTE: \* includes an additional \$50,000 in reallocated previously unspent program funds.

**BE IT FURTHER RESOLVED;** that the Waterford Township Board of Trustees authorizes the Development Services Director to consider continuing a contractual relationship with the Fair Housing Center of Metropolitan Detroit (FHCMD) to provide fair housing services for Waterford Township for the 2022/2023 Community Development Block Grant (CDBG) program for a sum not-to-exceed \$4,000. The FHCMD has provided such services for over twenty-seven years to the Township. These costs are part of the overall Program Administration budget.

RESOLUTION DECLARED ADOPTED.

YEAS: \_\_\_\_\_

NAYS: \_\_\_\_\_

STATE OF MICHIGAN )  
 )ss  
 COUNTY OF OAKLAND )

I, the undersigned, the duly qualified and acting Clerk of the Charter Township of Waterford, Oakland County, Michigan, do hereby certify that the foregoing is a true and complete copy of proceedings taken at a regular meeting of the Township Board, held on the 15<sup>th</sup> day of August 2022, the original of which is on file in my office.

IN WITNESS WHEREOF, I have hereunto affixed my official signature this 15th day of August 2022.

\_\_\_\_\_  
 Kimberly F. Markee  
 Clerk, Charter Township of Waterford

Resolution for New 2022-2026 Consolidated Plan Continued.

Moved by Markee,

Seconded by Hauswirth, RESOLVED, to approve the 2022-2023 CDBG Five-Year Consolidated Plan and the implementation of the Township's 2022/2023 (48<sup>th</sup>) CDBG Program Year Action Plan. A roll call vote was taken.

Ayes: Wall, Markee, Thomas, Bartolotta, Hauswirth, Matsura, and Monohon

Nays: None

Absent: None

Motion carried unanimously.

**2.3 Public Comments Limited to Three (3) Minutes Per Speaker**

**No one addressed the Board of Trustees**

**ADJOURNMENT**

Moved by Bartolotta,

Seconded by Hauswirth, RESOLVED, to adjourn the meeting at 6:17 p.m. A roll call vote was taken.

Ayes: Wall, Markee, Thomas, Bartolotta, Hauswirth, Matsura, and Monohon

Nays: None

Absent: None

Motion carried unanimously.

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Kim Markee, Clerk

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Gary Wall, Supervisor