


BOARD OF TRUSTEES
Gary Wall, Supervisor
Kim Markee, Clerk
Steve Thomas, Treasurer
Anthony M. Bartolotta, Trustee
Marie E. Hauswirth, Trustee
Janet L. Matsura, Trustee
Mark Monohon, Trustee



5240 Civic Center Drive
Waterford, Michigan 48329-3773
Telephone: (248) 674-2278 Fax: (248) 674-8658
www.waterfordmi.gov

DEPARTMENT OF PUBLIC WORKS
Justin Westlake
Director
Derek Diederich
Administrative Superintendent
Frank Fisher
Engineering Superintendent
Scott McGrady
DPW Superintendent
Derek Vandam
DPW Superintendent

DATE: October 3, 2022
TO: Honorable Charter Township of Waterford Board of Trustees
FROM: Justin Westlake; DPW Director 
RE: 2022 Delinquent Water and Sewer Billings

Annually Waterford DPW utilizes the tax transfer process to collect delinquent water and sewer bills. The purpose of this memo is to request that the Township Board authorize the 2022 delinquent water and sewer bills be added to the 2022 Winter Tax Roll. Please see the attached memo from Rachel Woolcox, DPW Staff Analyst outlining the process and the ordinances that allow this to occur. Attached is a list of the parcels that this affects and the delinquent bill amount for each parcel.

Requested Board Action:

Authorize Waterford Township Administration to add the delinquent water and sewer bills to the 2022 Winter Tax Roll.

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Derek VanDam
DPW Superintendent

DATE: September 20, 2022
TO: Gary Wall, Supervisor
Justin Westlake, DPW Director
FROM: Rachel Woolcox, Staff Analyst/Safety Coordinator *RW*
RE: 2022 Delinquent Water and Sewer Billings

Pursuant to Section 17-173 of Article III, Delinquent Charges and Section 17-349 of Article V, Delinquent Charges; Lien of the Charter Township of Waterford Ordinance:

I, Rachel Woolcox, certify that there are delinquent Annual Clinton-Oakland Sewer Assessment Charges and Quarterly Usage Charges as listed below that are being transferred to the 2022 Winter Tax Roll.

Annual Clinton-Oakland Sewer	\$ 5,502.48
Quarterly Usage Billings	\$ 2,314,230.89
<i>Total Amount Transferred</i>	<i>\$ 2,319,733.36</i>

Staff is forwarding these amounts to the Treasurer's office for inclusion in the December 2022 Tax Roll in early October. There is a ten percent surcharge fee included per the above referenced ordinances. The total and final amount can and will be adjusted slightly by way of adjustments and corrections made from now through our auditing process is complete just prior to tax statement issuance.

If there are any questions, please do not hesitate to contact my office at your convenience.

- cc. Steven Thomas, Treasurer
- cc. Brenda Arnold, Deputy Treasurer
- cc. Derek Diederich, DPW Administrative Superintendent & Twp. Budget Director
- cc. Barb Miller, Accounting Mgr. & Asst. Budget Director
- cc. Mary Bellehumeur, DPW Administrative Assistant
- cc. Tax Transfer File

With us there are no boundaries