

BOARD MEMBERS PRESENT:

Gary Wall, Supervisor
Kim Markee, Clerk
Steve Thomas, Treasurer
Anthony Bartolotta, Trustee
Marie E. Hauswirth, Trustee
Janet Matsura, Trustee
Mark Monohon, Trustee

OTHERS PRESENT:

Margie Stephens	Joan Rogers	Darlene Reifel
Alicia Brown	Gordon Strachan	Richard Olson
Robert Matsura	Lorraine Strachan	Darlene Olson
Vaughn Wagner	John Bennett	Duane Stroschein
Ruth Wagner	Sue Bennett	Sheryl Strohschein
Scott Novack	Derek Diederich	Art Frasca
Tricia Novack	Joellen Shortley	Robin McGregor
Crystal McCready	Betty Seymour	Rudy McGregor
Steve McCready	Carol Head	Sam James
Grant Smith	Lili Rapson	Tyler Soncrante
Donna Wall	Gail Pilon	Aric Klar
Mary Craite	Tracy Spauling	David George
Daryl Reppuhn	Judy Rolph	Nick Enmendi
Lila Ball	Kevin Clark	

Supervisor Gary Wall called the meeting to order at 6:00 p.m. and asked for a moment of silence remembering the brave men and women who have served our Country and lead the Pledge of Allegiance.

Roll call vote was taken. All board members were present.

1. APPROVE AGENDA
1.1 May 8, 2023

Moved by Bartolotta,
Seconded by Markee, RESOLVED, to approve the May 8, 2023, agenda, as printed. A roll call vote was taken.

Ayes: Wall, Markee, Thomas, Bartolotta, Hauswirth, Matsura and Monohon
Nays: None
Absent: None

Motion carried unanimously.

2. ANNOUNCEMENTS

2.1 The annual Memorial Day Parade will be held on Monday, May 29, 2023. Are you interested in participating in the parade? If so, please call VFW Post 1008 between April 1, 2023, to May 12, 2023, at 248-674-2826 to sign up.

2.2 Friday, May 19, 2023, from 11:00 a.m. to 1:00 p.m. at the Oakland County Farmers Market, 2350 Pontiac Lake Road, Oakland County Residents may bring their confidential, personal documents to be shredded on-site for free by Rapid Shred's state-of-the-art, high volume shredding truck. Please arrive early as there is typically a line of cars, but the line moves quickly. Residents must limit documents to three or four boxes of PAPER ONLY for the shredding truck. Electronic recycling includes computers, laptops, tablets, printers, fax machines, and more. This event is not for commercial customers.

2.3 2023 dog licenses are available at the Treasurer's Office. Proof of a current rabies vaccination certificate is needed to obtain a license. The Township sells only the 1-year license. 3-year licenses are available at Oakland County Animal Control. For more information, please call Animal Control at (248) 858-1090. The license fees are \$15.00 if the dog is spayed or neutered and \$25.00 if the dog is not spayed or neutered. If the pet owner is a senior citizen (65 years or older), the license fees are \$14.00 if the dog is spayed or neutered and \$23.00 if the dog is not spayed or neutered. Costs increase as of June 2nd, so don't delay; get your license today!

2.4 Bottled Goodbyes will be held on Wednesday, June 7, from 7:00 p.m. – 8:00 p.m. in the Community Room. Bottled messages have been discovered onshore nearly as long as glass containers have existed. Based on Ric Mixter's book, Bottled Goodbyes, his presentation chronicles the most famous messages ever recovered, including three bottles found after the Titanic disaster. Please visit waterfordmi.gov/library or call 248-618-7693, as registration is required.

2.5 The Community Greenways Advisory Committee needs four (4) high school kids to assist with the rubber duck race on the Clinton River at the ribbon cutting for Just Ducky on Wednesday, June 28th, at 6:00 p.m. Two kids will dump the ducks in the river by Crescent Lake Road and herd them along, and two kids will be at the finish line (waders will be provided) to pick up the winner, and all four (4) will gather up all of the ducks. Please get in touch with Sue at 248-420-7735.

2.6 The 4th bi-annual outdoor art exhibition on the Riverwalk returns to Waterford. Join us at the "Just Ducky" exhibition opening on Wednesday, June 28th at 6:00 p.m. for the exhibition opening next to Buffalo Wild Wings. 108 duck cutouts that have been decorated by artists, amateurs, and people with a sense of humor will be hanging in the trees along the Riverwalk. The opening will include music and a rubber duck race on the river. The exhibit will be open through the end of September. Come on down and join in the fun!

2.7 Concerts in the Park are back for another season of awesome local food and live music at Hess-Hathaway Park right here in Waterford! Join the Waterford Area Chamber of Commerce and Waterford Parks and Recreation for FREE Concerts in the Park every Thursday in June. Local talent at 6:00 p.m., headlining band at 7:00 p.m. Food, ice cream, and drinks available for purchase at each event from various restaurants and food trucks. Bring your chairs, blankets, and dancing shoes, and get ready to have some fun! For more information and the full lineup, visit www.waterfordchamber.org or www.waterfordmi.gov/parks

2.8 Spring is here and it's time to spruce up our yards, homes, and outside areas. The Township would like to recognize homeowners and businesses that take pride in making their exteriors beautiful. If you are interested in participating, please submit a form and a picture (which is optional) by July 31, 2023. The form can be found on the Township's website @ www.waterfordmi.gov/clerk; the Clerk's Office; or by emailing kmarkee@waterfordmi.gov. Award signs will be placed on the winners' property during the last two weeks of August. Call Clerk Kim Markee at 248-674-6266 with any questions.

3. Consent Agenda

Board Members may remove items from the Consent Agenda for discussion purposes or for the purpose of voting in opposition. Public comment for items removed from the consent agenda may be received in the same manner immediately following the Consent Agenda.

- 3.1 April 24, 2023, Board Meeting Minutes
- 3.2 April 24, Work Session Minutes
- 3.3 May 8, 2023, Bill Payment
- 3.4 Receive DPW's April 2023 Report
- 3.5 Receive the 51st District Court's Q1: Caseload and Financial Trends Report
- 3.6 Receive the Library's March 2023 Report
- 3.7 Banner Permit - Waterford School District
- 3.8 Parade Permit – Keego Harbor

Moved by Markee,

Seconded by Hauswirth, RESOLVED, to approve consent agenda items 3.1 through 3.8. A roll call vote was taken.

Ayes: Wall, Markee, Thomas, Bartolotta, Hauswirth, Matsura and Monohon

Nays: None

Absent: None

Motion carried unanimously.

4. Board Liaison Reports (Verbal)

Trustee Bartolotta

Trustee Bartolotta reviewed the April 25th Planning Commission Meeting cases.

- 4710 Cooley Lake Road requested special approval to expand the outdoor dining patio of an existing restaurant. This item was tabled for 2 months.
- 2270 Elizabeth Lake Road. Special Approval for a used vehicle dealer establishment with general vehicle repair facility. Approved.
- 6650 Highland Road Suite 101. Special approval for a major vehicle repair facility. Applicant proposes to open a major facility for boats and jet ski repair with accessory retail sales.
- Consent Agenda.
 - Sashabaw. Convert the existing school into residential units and build three accessory structures for garage and a duplex.
 - 5210 Highland Road. Convert a portion of the parking lot to a space for a mobile MRI machine that will rotate between different locations throughout southeast Michigan.
 - 3360 Highland Road. Proposing to open a child day care center in a multi-tenant commercial property.

Sunday April 23rd the Fire Department was called to a home on Crescent Lake Rd for a lady that cut off her pinky finger while doing yard work. The citizen that called me said that Waterford Fire Department was there within minutes. They were very happy with the service and the way they were treated.

Board Liaison Reports Continued.

Supervisor Wall

The Annual Riverwalk Clean Up was held this past Saturday. It was a great success and there were several volunteers that came out to pick up leaves, limbs, and the Riverwalk looks great again.

Clerk Markee

The annual Book It 5K walk run event was held on Saturday and it was a great success. The weather was perfect. There were activities like face painting and painting rocks for the Kindness Garden were enjoyed by lots of kids. Canterbury on the Lake offered a water stop on the route. There were 75 registrants, 31 auction items created from combinations of in-kind contributions from local businesses, 25 gift cards from local businesses given away as door prizes and raised about \$8000.

Trustee Monohon

The Waterford Youth Assistance Annual awards were held on April 26th. It's great to see good news, and our local kids are doing great things for our community.

5.

Open Business

5.1

Possible Adoption of Ordinance 2023-004; Medical Marihuana Facility Licensing Ordinance Amendment – Site and Building Plans

The following memo was received Township Attorney Shortley.

During your April 10, 2023, Board meeting, a motion was approved to request the Township Attorney to draft an amendment to the MMFL Ordinance to address requests for changes to site and building plans after a license has been approved. One of the licensees indicated that they would like to add a breakroom for their employees to their building. The MMFL Ordinance currently does not provide a process for addressing this type of request.

The proposed amendment will allow the Planning Commission to consider requests to make changes to site and building plans and allow a facility to operate with those changes, if approved by the Planning Commission. The proposed amendment also addresses changes to an application's site or building plans that might be needed prior to license issuance, in order to meet building or zoning requirements. These changes would also be reviewed by the Planning Commission.

Please call me with any questions or concerns.

**CHARTER TOWNSHIP OF WATERFORD
ORDINANCE NO. 2023-004**

MEDICAL MARIHUANA FACILITY LICENSING ORDINANCE AMENDMENT

An Ordinance to amend the Medical Marihuana Facility Licensing Ordinance codified in Division 12 of Article III in Chapter 10 of the Waterford Charter Township Code to provide for changes to site and building plans.

THE CHARTER TOWNSHIP OF WATERFORD ORDAINS:

Section 1 of Ordinance

Possible Adoption Ordinance 2023-004; Medical Marihuana Facility Licensing Ordinance Amendment – Site and Building Plans Continued.

The Waterford Charter Township Code is amended by modifying subsection 10-306 to provide a process to review requested changes to site and building plans to read as follows:

Sec. 10-306. License standards, terms, and conditions.

Unless modified by the Township Board in its decision to approve a license, or modified by the Planning Commission, as provided below for site and building plans, the standards terms, and conditions in this Section are incorporated by reference in and shall be requirements of every facility license to be complied with at all times:

(a) The facility shall be constructed, used, operated, and maintained in compliance with the application, as approved by the Township Board, or as approved by the Planning Commission for site and building plans, and requirements for licensure under this Ordinance, specifically including:

- (1) All Township Board license approval conditions.
- (2) All aspects and elements of the site and building plans submitted with the application unless changes are required to the site or building plans to meet the building and/or zoning codes, or, as otherwise approved by the Planning Commission consistent with the Zoning Ordinance.
- (3) – (10) Unchanged

(b)- (u) Unchanged.

Section 2 of Ordinance

Should any part of this ordinance be declared invalid by a Court, it shall not affect the validity of the Ordinance as a whole or any part thereof other than the part as invalidated.

Section 3 of Ordinance

This Ordinance shall take effect immediately upon publication.

CERTIFICATION

I certify that this Ordinance was adopted by the Board of Trustees of the Charter Township of Waterford at a regular meeting held on April 24, 2023.

CHARTER TOWNSHIP OF WATERFORD

April , 2023

By: _____
Kimberly F. Markee, Township Clerk

Moved by Bartolotta,
Seconded by Thomas, RESOLVED, to adopt Ordinance Amendment 2023-004; Medical Marihuana Facility Licensing Ordinance Amendment – Site and Building Plans. A roll call vote was taken.

Ayes: Wall, Markee, Thomas, Bartolotta, Hauswirth, Matsura, and Monohon
Nays: None
Absent: None

Motion carried unanimously.

6. New Business**6.1 Upgrade AXON Body Worn Camera Technology to Respond Device Plus, Sixty-Six Licenses**

The following memo was received by Police Chief Underwood.

The next phase of our 911-Emergency Operations Center project will permit us to live-stream video from body worn cameras directly back to Dispatchers in real time. This enhancement to our AXON video platform provides the opportunity for dispatchers and supervisors to see, hear, and understand Officers immediate needs in terms of back-up and additional resources necessary to increase the safety of Officers and the community at large.

Respond Device Plus will run on our recently implemented AXON video platform with a seamless connection to our state of the art Emergency Operation Center. We will also enjoy the same licensing, warranty, training, and services that come with the rest of our AXON products.

Licensing for this product will be incorporated as part of our overall AXON agreement and remain in effect for the entire ten year term. Pricing, as listed below, is a one-time cost covering the entire term of the agreement.

<u>Axon Respond Device Plus (66)</u>	<u>\$132,968.22</u>
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AXON enterprise, Inc. is the sole manufacturer for TASER brand energy weapons and the sole developer and provider of Evidence.com Software. All products and services, including AXON body worn and mobile fleet cameras are only manufactured and available from AXON Enterprise, Inc.

Funds for this purchase are available in the Police FY-2022-COPS-DOJ-Technology and Equipment federal grant.

Based on the information set forth above, we respectfully request this honorable body approve this purchase in the amount of \$132,968.22.

As always, if you have any questions or need further information, please do not hesitate to contact me.

Chief Underwood addressed the Board of Trustees and answered their questions.

Moved by Markee,

Seconded by Hauswirth, RESOLVED, to authorize the upgrade and purchase of sixty-six (66) AXON Respond Device Plus, body-worn camera technology, in the amount of \$132,968.22 utilizing funds from the Police Fund, FY-2022-COPS-DOJ-Technology and Equipment Federal Grant. A roll call vote was taken.

Ayes: Wall, Markee, Thomas, Bartolotta, Hauswirth, Matsura, and Monohon

Nays: None

Absent: None

Motion carried unanimously.

6.2 Purchase of Unmarked Arson Investigator Vehicle

The following was received by Police Chief Underwood.

The police department participates in investigative, administrative and covert activities on a regular basis. Officers assigned in such a capacity are deployed in unmarked police vehicles.

One of our Investigators has been specially trained and is assigned as an arson investigator. That Investigator is called to fire scenes when arson is suspected to examine evidence, gather facts and information, and work with the Waterford Regional Fire Department to successfully prosecute offenders. To that end, we also work in partnership with Michigan State Police and the Oakland County Prosecutors Office on these cases.

Our arson investigator is provided with fire turn-out gear to be used while at fire scenes and they keep that gear with them, so they are able to respond quickly on short notice. We have spoken with fire experts and are informed such gear should not be stored inside the passenger compartment or trunk of any vehicle. In fact there has been a movement in the fire service away from passenger vehicles and SUV's for personnel responding to fire scenes from alternative locations.

With this information, we believe it is reasonable and necessary to provide our investigator with a vehicle that conforms to this new standard.

Our intent is to sell two of our older unmarked passenger cars, returning approximately \$25,000.00 to the Department. We will then purchase a crew cab pick-up truck with a locking bed cover for turn out gear and other tools necessary for arson investigations.

With the changing vehicle market, we continue to have difficulty locating fleet vehicles at government pricing. Actual government contracts are almost non-existent. Dealers that participate in government fleet sales are identified and vehicles are quoted upon request, to keep up with quickly changing manufacturer pricing and availability.

We have identified a low-mileage previously owned vehicle, offered for sale by Szott Chrysler/Jeep/Dodge/Ram, a local Waterford/White Lake Dealership. The vehicle is available immediately and comes with a 5 year, 100,000 miles warranty.

We respectfully request this honorable body approve the purchase of one new unmarked police vehicle as described below.

Vehicle	Model	Unit Price	Total Cost
2021 (1)	Pick-up Truck	\$43,000.00	<u>\$43,000.00</u>

Funds are available for this purchase in the Police Department's restricted-use federal drug forfeiture account.

Thank you in advance for your consideration. If you have any questions, please don't hesitate to contact me.

Chief Underwood addressed the Board of Trustees and answered their questions.

Purchase of Unmarked Arson Investigator Vehicle Continued.

Moved by Bartolotta,

Seconded by Thomas, RESOLVED, to authorize the purchase for one 2021 Pick-up truck from Szott Chrysler/Jeep/Dodge/Ram in the amount of \$43,000.00 utilizing funds from restricted use federal drug forfeiture account. A roll call vote was taken.

Ayes: Wall, Markee, Thomas, Bartolotta, Hauswirth, Matsura, and Monohon

Nays: None

Absent: None

Motion carried unanimously.

6.3 **Notice of Hearing and Request for License Revocation – Kevin Clark**

The following memo was received by Police Chief Underwood.

Kevin Clark was granted a Peddler Permit by Waterford Township on April 20, 2023, for peddling associated with the organization Great Lakes Environmental. The Waterford Police Department has since conducted a further background investigation and uncovered information not known at the time the licensed was issued.

Section 10-074 requires the Police Chief to determine whether an applicant "is of good moral character" based upon certain criteria as outlined in that section of the ordinance. Kevin Clark was granted a peddler's license before our background investigation was complete and it is our determination that license should be revoked due to his previous criminal history and untruthful responses on his application.

I am requesting the Township of Waterford serve notice of revocation to Kevin Clark with a copy to Great Lakes Environmental.

Below is the revocation process to revoke Mr. Clark's License.

CHAPTER 10 LICENSES AND MISCELLANEOUS BUSINESS REGULATIONS

Division 2. Guidelines For License Revocation

Sec. 10-122. Notice of grounds for revocation or suspension (synopsis)

- (a) "If a license issued by the Township shall become subject to revocation ..the licensee shall be provided with written notice served by personal service, certified mail or other service which provides actual notice of a hearing before the Township Board, with a statement of the reasons and grounds for a revocation or suspension of a license."
- (b) "...The written statement of the reasons and grounds shall contain a statement of factual allegations with sufficient clarity to apprise the licensee of the full nature of transactions or occurrences relied upon... and shall make reference to all provisions of the license and any statute, ordinance or regulation which are alleged to have been violated."
- (c) The notice shall be served upon the licensee no later than (7) days prior to the date set for hearing."

Notice of Hearing and Request for License Revocation – Kevin Clark Continued.

(d) "The notice shall also advise the licensee of the following rights..."

- (1) To the assistance of their own counsel.
- (2) To present questions to be asked of witnesses by the Township Supervisor or acting chairperson at the hearing.
- (3) To request and receive before the hearing copies of all non-confidential reports, files, documents upon which the grounds for the license action are based.
- (4) To produce witnesses and exhibits on their own behalf.

Division 4**Sec 10-532**

Peddler licenses may be denied, suspended or revoked as provided in Sections 10-079, 10-080 and Division 3 of Article III of this Chapter.

Kevin Clark was granted a Peddlers Permit by Waterford Township on April 20, 2023, for peddling associated with the organization Great Lakes Environmental. The Waterford Police Department has since conducted a further background investigation and uncovered previous criminal history information not known at the time the license was issued, including his previous criminal history and untruthful responses on his application.

Supervisor Wall opened the Public Hearing at 6:22 p.m.

Chief Underwood addressed the Board of Trustees as to why Mr. Clarks license should be revoked.

Mr. Clark addressed the Board of Trustees and addressed the charges and the successes of helping families and his beliefs.

Supervisor Wall closed the public hearing at 6:33 p.m.

Moved by Bartolotta,
Seconded by Markee, RESOLVED, to revoke Mr. Kevin Clark's Peddlers license that was issued on April 20, 2023. A roll call vote was taken.

Ayes: Wall, Markee, Thomas, Bartolotta, Hauswirth, Matsura, and Monohon

Nays: None

Absent: None

Motion carried unanimously.

6.4 Sewer Lift Station Rehab Approval – Sunshine Terrace and Forestlawn

The following memo was received by Mr. Justin Westlake, DPW Director.

The sewer sites located at Sunshine Terrace (8-1) and Forest Lawn (17-1) need to be rehabilitated. The rehab of these stations was approved in the 2023 budget hearings. Please see the attached quotes and descriptions for the prices associated with this project that we are requesting the Board to approve. This project falls within the Board approved 2023 budget parameters.

Sewer Lift Station Rehab Approval – Sunshine Terrace and Forestlawn Continued.

DE-CAL Inc., a single source vendor, has offered the attached pricing for their work at Sunshine Terrace and Forestlawn to complete all the mechanical work necessary to rehab the wet well. This includes all new piping, fittings, emergency bypass piping, confined space equipment & monitoring and a dedicated safety person to ensure the safety of the workers in the confined space. De-Cal has completed wet-well rehab work for several of our sewer sites and has done a quality job. Work will begin to rehab this station as soon as the materials are delivered. We are optimistic this work will be completed this summer.

JGM Valve, a single source vendor for Waterford has offered the attached pricing to replace the pumps, assorted hardware and guiderails to install the pumps. This price includes two new Vaughn Chopper pumps at Forestlawn, and one new Vaughn Chopper pump at Sunshine Terrace.

Inliner Solutions, a single source vendor for Waterford Township has offered the attached pricing to put a liner in the wet wells at Sunshine Terrace and Forestlawn to help prevent water infiltration from the surrounding areas.

Please see the chart below for a breakdown of the project pricing for the two sewer lift stations at Sunshine Terrace and Forestlawn:

<u>De-Cal</u>	
ForestLawn 17-1	\$ 32,960.00
Sunshine 8-1	\$ 36,795.00
10% Contingency	\$ 6,975.50
<u>TOTAL:</u>	<u>\$ 76,730.50</u>
<u>JGM Valve</u>	
Hardware, brackets, elbows, guiderails	\$ 33,707.00
1 Vaughn Chopper Pump - Sunshine	\$ 24,733.00
2 Vaughn Chopper Pumps - Forestlawn	\$ 32,692.00
Startup at both sites	\$ 2,500.00
10% Contingency	\$ 9,363.20
<u>TOTAL:</u>	<u>\$ 102,995.20</u>
<u>Inliner Solutions</u>	
Forestlawn Wet Well Rehab	\$ 32,500.00
Sunshine Wet Well Rehab	\$ 33,000.00
10% Contingency	\$ 6,550.00
<u>TOTAL:</u>	<u>\$ 72,050.00</u>
<u>GRAND TOTAL:</u>	<u>\$ 251,775.70</u>

Township Board Requested Action:

Approve the proposals from DE-CAL Inc. for an amount not to exceed \$76,730.50, JGM Valve for an amount not to exceed \$102,995.20, and Inliner Solutions for an amount not to exceed \$72,050 to complete the work and supply materials to rehab both Sunshine and Forestlawn Sewer lift stations from account number 59055-97000.

Sewer Lift Station Rehab Approval – Sunshine Terrace and Forestlawn Continued.

Moved by Markee,

Seconded by Bartolotta, RESOLVED, to approve the proposals from DE-CAL Inc. for an amount not to exceed \$76,730.50, JGM Valve for an amount not to exceed \$102,995.20, and Inliner Solutions for an amount not to exceed \$72,050 to complete the work and supply materials to rehab both Sunshine and Forestlawn Sewer lift stations from account number 59055-97000. A roll call vote was taken.

Ayes: Wall, Markee, Thomas, Bartolotta, Hauswirth, Matsura, and Monohon

Nays: None

Absent: None

Motion carried unanimously.

6.5 Ferguson Waterworks Purchase Request / Budget Adjustment Request

The following memo was received by Mr. Justin Westlake, DPW Director.

Please review the attached quote from Ferguson Waterworks, a Waterford Township 2023 approved single source provider for water service products.

Ferguson Waterworks Materials Order	Account #	Total
Service Department	59043-76900	\$ 129,750.00

The quote is for water meters which are used to determine how much to bill citizens for water usage, and a replacement collector which allows our department to read customer's meters remotely. I am requesting a budget amendment in the amount of \$129,750 to account number 59043-76900 to order this material as soon as possible. Fergusons has informed us that there is a one-year back order on these meters, so we need to place an order before next year to maintain inventory. We do not currently have a shortage of material, but with the long lead-time on this material, we would like to make sure that does not become the case. The number of meters we go through each year varies depending on the severity of the winter. Luckily this past winter was mild, so we didn't have as many frozen meters as might typically be the case.

Requested Board Action:

- 1. Approve a budget amendment to account # 59043-76900 in the amount of \$129,750 and authorize the attached purchase from Ferguson Waterworks.**

Moved by Bartolotta,

Seconded by Markee, RESOLVED, to approve a budget amendment to account # 59043-76900 in the amount of \$129,750 and authorize the attached purchase from Ferguson Waterworks. A roll call vote was taken.

Ayes: Wall, Markee, Thomas, Bartolotta, Hauswirth, Matsura, and Monohon

Nays: None

Absent: None

Motion carried unanimously.

6.6 Sea Wall Installation at Hickory Nut Sewer Site – Budget Adjustment

The following memo was received by Mr. Justin Westlake, DPW Director.

I am writing to request a budget adjustment for the urgent installation of a sea wall at the sewer lift station located on Hickory Nut. The importance of this sewer pumping station cannot be overstated, and the potential hazards that could arise from damage to the facility due to water erosion are significant. As such, we are requesting approval for this project without going through the bid process. Please see the attached photos and map for more details.

We are requesting a budget adjustment in the amount of \$50,215 to account number 59055-97000. The company we would like to utilize for this project is Boss Construction and Landscaping Services. They are a Waterford-based company, and we have had first-hand experience with the pricing, product, and service they provide. They provided the lowest quote to do a large-scale landscaping project last year at our water tower located on Cass Lake Road.

<u>Boss Construction</u>	<u>Account #</u>	<u>Cost</u>
Hickory Nut Sea Wall	59055-97000	\$ 45,650.00
10% Contingency		\$ 4,565.00
<u>TOTAL:</u>		<u>\$ 50,215.00</u>

Furthermore, I would like to highlight the urgency of this project. The longer we delay this installation, the greater the risk to the sewer pumping station. This issue was just brought to my attention a couple of months ago and we were surprised by how close the water is to the building compared to recent years. Moreover, this project will also clean up the station property and make it have better curb appeal for residents that neighbor this location.

Thank you for your attention to this matter.

Township Board Requested Action:

Approve a budget adjustment of \$50,215 to account number 59055-97000 and authorize Boss Construction & Landscaping Services to complete the work at the sewer lift station located on Hickory Nut Drive.

Moved by Bartolotta,
Seconded by Markee, RESOLVED, to approve a budget adjustment of \$50,215 to account number 59055-97000 and authorize Boss Construction & Landscaping Services to complete the work at the sewer lift station located on Hickory Nut Drive. A roll call vote was taken.

Ayes: Wall, Markee, Thomas, Bartolotta, Hauswirth, Matsura, and Monohon
Nays: None
Absent: None

Motion carried unanimously.

6.7 Bathroom Remodeling Project – Bid Approval

The following memo was received by Mr. Justin Westlake, DPW Director.

During the 2023 budget hearings the Board of Trustees approved the renovation of several bathrooms' campus wide. This includes bathrooms at Town Hall, the District Court House, and the library. The scope of this project will bring all our campus restrooms up to date.

The project was put out to bid this spring and the bid opening took place on April 13th in the Town Hall Auditorium. The results of the bid opening were that New Creation Homes Inc. was the lowest bidder on the project. Please see the attached bid documents for more details. The bid specs are also attached for the Board to review to see more specifically what the project entails since there are several bathrooms campus wide involved.

New Creation Homes was also approved in 2022 to complete the renovation of the public restrooms and Jury restrooms at the Court house and the project went very smoothly. Because we have first-hand experience working with this company, I am confident in recommending them to the Board to complete the work attached in the proposal. Their quality of work and professionalism working with Township staff was exceptional.

Please see the condensed breakdown of the bathroom costs in the chart below: We are requesting a budget adjustment to renovate all 5 of the bathrooms at the library, rather than the 3 that were approved during the budget hearings. It will prevent Waterford staff from spending time and resources to put this out to bid again in 2024, and it will also likely save us from paying the inflation expense which is still north of 5% according to the Consumer Price Index if we push this project out another year. The budget adjustment we are requesting is for \$87,320.40 to account number 27790-97106.

Requested Board Action

- 1. Award the bid to complete the Waterford Township bathroom renovation projects to New Creation Homes Inc. for a total amount not to exceed \$577,951.00.**
- 2. Authorize a budget adjustment to account number 27790-97106 in the amount of \$87,320.40.**

Moved by Bartolotta,

Seconded by Markee, RESOLVED, to award the bid to complete the Waterford Township bathroom renovation projects to New Creation Homes Inc. for a total amount not to exceed \$577,951.00; furthermore, to authorize a budget adjustment to account number 27790-97106 in the amount of \$87,320.40. A roll call vote was taken.

Ayes: Wall, Markee, Thomas, Bartolotta, Hauswirth, Matsura, and Monohon

Nays: None

Absent: None

Motion carried unanimously.

6.8 2023 West Nile Mosquito Management Program Resolution

The following memo was received by Ms. Stacy St. James, Environmental Coordinator.

Beginning in 2003, the Oakland County Board of Commissioners has provided funding, to the cities, villages and townships within Oakland County to help combat West Nile Virus. This year, Waterford Township has been allocated \$9,786.86 to assist in our efforts to minimizing the risk of Township residents contracting WNV. Qualifying expenditures include: larvicide for catch basins/retention ponds, larvicide for distribution to homeowners, and insect repellent for distribution to residents.

Please see the attached resolution authorizing the implementation of an environmental mosquito management program as described above.

Trustee Bartolotta read the following resolution.

RESOLUTION AUTHORIZING IMPLEMENTATION OF AN ENVIRONMENTAL MOSQUITO MANAGEMENT PROGRAM FOR 2023

WHEREAS, the Oakland County Board of Commissioners has allocated funds to help combat West Nile Virus; and

WHEREAS, the Township has been allocated \$9,786.86 by the aforementioned allocation; and

WHEREAS, the Township desires to implement an Environmental Mosquito Management Program to decrease the potential of residents contracting West Nile Virus; and

NOW, THEREFORE, BE IT RESOLVED that all costs will be submitted for reimbursement to the Oakland County Board of Commissioners in accordance with their Miscellaneous Resolution.

Resolution offered by Supported by

Yea: _____

Nay: _____

Absent: _____

CERTIFICATION

I hereby certify that this Resolution was adopted by the Charter Township of Waterford Board of Trustees at a regular meeting on May 8, 2023

Charter Township of Waterford

Date

Kimberly Markee, Township Clerk

Moved by Bartolotta,
Seconded by Markee, RESOLVED, to adopt the Resolution Authorizing Implementation of an Environmental Mosquito Management Program for 2023. A roll call vote was taken.

Ayes: Wall, Markee, Thomas, Bartolotta, Hauswirth, Matsura, and Monohon

Nays: None

Absent: None

Motion carried unanimously.

6.9 2020B – Series 2023 OMI Bond Prepayment Recommendation

The following memo was received by Mr. Derek Diederich, Budget Director and DPW Administrative Superintendent and Mr. Justin Westlake, DPW Director.

Waterford Township was recently notified by the Oakland County Water Resource Commissioner's (WRC) Office that Series 2020B Series 2023 of the Oakland–Macomb Interceptor Drainage District would commence in July of 2023. The attached resolution needs to be adopted prior to May 26, 2023, by the Waterford Township Board in order to initiate the Township's intent to prepay its respective apportioned share. The total district bond sale for this segment is \$15,341,000. Waterford's share of this amount of public debt is 7.6159% or \$1,168,355. The balance of the debt is shared by the other member communities of the Clinton–Oakland Sewer System in Oakland County and some communities in Macomb County. Please see the attachments to this memo for Waterford's share of this public debt, as well as the financial statements utilized for the author's of this memo recommendation. The purpose of this bond sale in essence is for the upkeep and remediation of the OMI District. By way of reference, Fiscal Year 2021 Financial Statements are referenced because as of the writing of this memo the audit and ensuing financial statements are being compiled for Fiscal Year 2022.

As mentioned, Waterford's principal portion of this public debt is \$1,168,355 (attachment #1). The amortization schedule on the attached OMI sheet outlines the 20-year repayment schedule should the Township elect to incur the debt and finance this issue. The County is estimating an interest rate of 4%. The rate would not be locked in until the bond went to market. By prepaying the total required principal balance upfront the Township would save an estimated \$561,764 in interest that would not have to be passed along to the Waterford Sewer Rate Payer at this time. Additionally, the principal balance obligation would be kept off of Waterford's long-term debt schedule. At 12-31-2021, the Long-Term Debt in the 'Business Type Activities' (Water-Sewer Fund) was \$30,401,335 (attachment #3). We believe the Township should look to prepay such activities as outlined above when possible. This helps keep additional debt from being placed on the Township's books and forgoes the need to raise rates at this time for this activity.

At the end of Fiscal Year 2021, the Enterprise Fund (590) Water-Sewer had a Cash and Investments position of \$22,292,113 (attachment #2). Total Initial Budgeted Operating Expenses for 2023 were \$25,214,883. This equates to an 88% Fund Balance (Cash) to Annual Expenses Ratio. Auditors, Finance Advisors, and Bond Rating Agencies recommend around a 75% to 100% Ratio for Enterprise Funds. There is no hard and fast rule on these thresholds and Water-Sewer can fluctuate some based on Capital Improvements and Debt Financing needs.

We feel that the interest savings of nearly \$561,764 over the life of the payment schedule warrants serious consideration to pay in full at this time. These savings would help Waterford's Sewer Rate Payers and keep the overall amount of debt Waterford carries on its Balance Sheet lower. We jointly recommend the Board authorize this transaction at this time. The funds would come from the Water-Sewer (590) Fund Balance, not any of the other Township Funds. A Board Authorization is needed since this opportunity was not available until after ratification of the 2023 Budget.

Recommended Board Action #1 (Enterprise Fund Budget Amendment & Expenditure Authorization):

A Township Board Budget Amendment in the amount of \$1,168,355 from the Township's Enterprise Fund for the purpose of prepaying Oakland Macomb Interceptor (OMI) Drainage District Debt Issuance 2023. We would also recommend that the board authorize an amount not to exceed 5% of the currently stated rate by OMI. 5% is recommended in case the actual finalized numbers differ slightly from the estimate. The final project totals, number of communities prepaying, and final interest rate can move somewhat so experience has shown that authorizing some latitude in these situations makes sense to effectuate the final transaction.

2020B – Series 2023 OMI Bond Prepayment Recommendation Continued.

We have been in contact with Steve Thomas, Waterford Treasurer and he is aware of the interest savings that can be garnered by this move, as well as the need to have the funds liquid and ready to transfer to the County prior to June 27, 2023, as requested by County and OMI Officials.

Recommended Board Action #2 (An Affirmative Vote on the Drainage Debt Prepayment Resolution) (Attachment #4):

Oakland County and OMI additionally require a Resolution to be presented to them that shows the Board's intent and authorization of this transaction. We have attached that Resolution to this memo for your consideration. This resolution must be presented to the County by May 26, 2023, to commence with the prepayment option.

Thank you for your attention and careful consideration to this matter. The concept of Fund Balance is important to all Township Operating Funds. For Water-Sewer adequate operating capital is most essential due to the size and magnitude of needed capital projects and to have the ability to leverage on behalf of our customers to ultimately save them long term costs and help the financial standing of the community which we are privileged to serve. Should you have any questions please do not hesitate to contact our office.

Clerk Markee read the following Resolution.

CHARTER TOWNSHIP OF WATERFORD COUNTY OF OAKLAND, MICHIGAN

SERIES 2020B SERIES 2023 PREPAYMENT RESOLUTION:

Minutes of a regular meeting of the *Board of Trustees* of the *Township* of WATERFORD, County of OAKLAND, State of Michigan the *Township*, held in said *Township* on the 8TH day May 2023, at 6 p.m., Eastern Daylight Savings Time.

PRESENT: *Board Members: Wall, Markee, Thomas, Bartolotta, Hauswirth, Matsura, and Monohon*
ABSENT: *Board Members: None*

WHEREAS, pursuant to the petitions received by the Charter Township of Waterford, Oakland County, and the City of Sterling Heights, Macomb County (collectively, the "Petitions") requesting the Maintenance, Extension and Improvement of the Oakland-Macomb Interceptor Drain (the "Drain") pursuant to Section 535 of Michigan Public Act 40 of the Public Acts of 1956 ("Drain Code" or Act 40), as amended, MCL §280.535 and filed with the Director of the Michigan Department of Agriculture, proceedings have been carried out by the Augmented Drainage Board and Drainage Board for the Oakland-Macomb Interceptor Drain Drainage District (the "Drainage District") to acquire, finance, construct, improve, and replace certain wastewater facilities (the "Project") as set forth in Attachment A, and said Project having been determined to be necessary for the public health; and,

WHEREAS, on August 21, 2019, the Drainage Board for the Drainage District confirmed and adopted a Final Order of Apportionment and cost of the Project has been apportioned against the following public corporations in the counties of Oakland and Macomb as follows: (in Oakland County) City of Auburn Hills (4.9705%), Independence Township (includes City of Clarkston) (2.4213%), City of Lake Angelus (0.0185%), City of Rochester (1.9526%), City of Rochester Hills (8.1106%), Oakland Township (1.0393%), Orion Township (3.1494%), Oxford Township (1.2468%), Village of Lake Orion (0.3409%), Village of Oxford (0.5928%), Waterford Township (7.6159%), West Bloomfield Township (1.6414%); (in Macomb County) Chesterfield Township

2020B – Series 2023 OMI Bond Prepayment Recommendation Continued.

(4.7983%), City of Fraser (2.7237%), City of Sterling Heights (20.8080%), City of Utica (1.1036%), Clinton Township (14.1538%), Harrison Township (4.1556%), Lenox Township (0.6353%), Macomb Township (9.4344%), Shelby Township (6.6490%), Village of New Haven (0.5475%), and Washington Township (1.8907%) (the “Public Corporations”); and,

WHEREAS, on April 19, 2023, the Drainage Board approved and adopted Special Assessment No. 1 Relating to Drain Bonds, Series 2020B (2023 Issue) with respect to the costs of the second segment of the Project not to exceed \$15,600,000, for the improvements to the Northeast Sewage Pumping Station and North Interceptor East-Arm in accordance with the Final Order of Apportionment; and,

WHEREAS, pursuant to the authorization provided in Section 528 of Chapter 21 of the Drain Code (MCL §280.528), the Drainage Board of the Drainage District expects to provide for the issuance of one or more series of bonds to finance the costs of the Project, and the costs of issuance of such bonds, in anticipation of the collection of assessments to be made pursuant to the Drain Code, and to pledge the full faith and credit of the Drainage District for the prompt payment of the principal thereof and the interest thereon; and

WHEREAS, such bonds will be payable from the collection of special assessments against the Public Corporations, said special assessments to be duly confirmed as provided in the Drain Code; and

WHEREAS, prior to the issuance of said bonds for the first segment, the Drainage Board has notified the *Township*, to permit, should the *Township* determine expedient, to prepay the assessment and avoid interest and finance charges associated with the anticipated Series 2020B (2023 Issue) Bond issue for this Project segment; and,

WHEREAS, the Drainage Board has requested that the *Township* adopt a resolution and affirming its intention to prepay its Series 2020B (2023 Issue) drain special assessment for this Project segment, and forward same by May 26, 2023, and make full payment of the assessment by June 27, 2023.

NOW, THEREFORE, BE IT RESOLVED, that the *[Township]* hereby confirms that it will pay in full, its drain assessment in the amount of \$1,168,355, pursuant to the Special Assessment No. 1 Relating to Drain Bonds, Series 2020B (2023 Issue).

BE IT FURTHER RESOLVED that the Township Treasurer is directed to notify the Drainage Board for the Oakland-Macomb Interceptor Drain Drainage District by May 26, 2023, and of its intention to submit payment to the no later than June 27, 2023.

BE IT FURTHER RESOLVED, that all resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same hereby are rescinded.

AYES: Wall, Markee, Thomas, Bartolotta, Hauswirth, Matsura, and Monohon

NAYS: None

RESOLUTION DECLARED ADOPTED.

State of Michigan)
County of)
ss)

Kim Markee, Township Clerk

2020B – Series 2023 OMI Bond Prepayment Recommendation Continued.

I hereby certify that the foregoing constitutes a true and correct copy of the resolution adopted by the City Council/Board of Trustees of the Township of WATERFORD, County of OAKLAND, State of Michigan, at a regular meeting held on May 8, 2023, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Michigan Public Act 267 of the Public Acts of 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

In witness whereof, I have hereunto fixed my official signature on this 8TH day of May 2023.

Kim Markee, *Township Clerk*

Mr. Justin Westlake addressed the Board regarding the Oakland-Macomb Interceptor Drain District.

Moved by Monohon,
Seconded by Bartolotta, RESOLVED, to prepay the Oakland Macomb Interceptor (OMI) Drainage District Debt Issuance 2023 in the amount of \$1,168,335.00 with a variance of not-to-exceed 5%; furthermore, in the form of a budget amendment and an affirmative vote on the prepayment of the drainage debt resolution. A roll call vote was taken.

Ayes: Wall, Markee, Thomas, Bartolotta, Hauswirth, Matsura, and Monohon

Nays: None

Absent: None

Motion carried unanimously.

Moved by Markee,
Seconded by Monohon, RESOLVED, to adopt the Drainage Debt Series 2020B Series 2023 Prepayment Resolution. A roll call vote was taken.

Ayes: Wall, Markee, Thomas, Bartolotta, Hauswirth, Matsura, and Monohon

Nays: None

Absent: None

Motion carried unanimously.

6.10 Request to Accept Quote from Library Design Assoc. for Furniture Purchases

The following memo was received by Ms. Joan Rogers, Library Director.

I am requesting acceptance of the attached quote for the purchase of furniture from the Library Donations account in the amount of \$55,996. Costs quoted are Governmental Pricing based on the contract with the state of Michigan.

Request to Accept Quote from Library Design Assoc. for Furniture Purchases Continued.Recommended Board Action:

To accept the quote from Library Design Associates in the amount of \$55,996 for the purchase of furniture from the 2023 Library Donations account.

27190-97132-L0002 Capital – Office \$ 55,996

Moved by Bartolotta,

Seconded by Thomas, RESOLVED, to accept the quote from Library Design Associates in the amount of \$55,996 for the purchase of furniture from the 2023 Library Donations account utilizing funds from account 27190-97132-L0002, Capital – Office \$ 55,996. A roll call vote was taken.

Ayes: Wall, Markee, Thomas, Bartolotta, Hauswirth, Matsura, and Monohon

Nays: None

Absent: None

Motion carried unanimously.

6.11 Resolution to Support a Special Assessment District (SAD) Road Improvement Project for Charest Ave. And Authorizing Contribution of Funds

The following memo was received by Supervisor Wall.

The Waterford Township Board of Trustees has committed \$1 million for up to 10% contributions to improvements to subdivision roads through a Special Assessment District (SAD) with the Road Commission for Oakland County. As you know, all public subdivision roads in Waterford Township are under the jurisdiction of the RCOC for maintenance, but repaving is accomplished through the SAD process.

Property owners with frontage on Charest Ave. have successfully circulated their first petition and received preliminary construction plans and cost estimates to improve their roads through an SAD. Patricia Costigan, a resident within the proposed SAD district, has submitted the attached letter of interest to request the Township's funding support.

As allowed by Public Act 246 of 1931, and in accordance with the Township's adopted procedures for considering potential participation in a road commission SAD, we are being asked to consider Ms. Costigan's request for a contribution to the proposed road improvement project for Charest Ave. at 10% of estimated construction costs in the amount of \$57,897.02

Per the adopted procedure, I have confirmed with the budget director that sufficient funds exist in the ARPA funds allocated by the Township Board to allow this contribution.

Charest Ave.

Total estimated project cost	\$578,970.21
Base lot assessment	\$16,309.02
Max individual assessment	\$18,592.28
10% contribution	\$57,897.02

Attached to this memo are the resolution for consideration, Ms. Costigan's letter of interest, and a copy of the RCOC Notice to Property Owners Administrative Meeting for this project showing details of preliminary construction plans and cost estimates for this project.

Resolution to Support a Special Assessment District (SAD) Road Improvement Project for Charest Ave. And Authorizing Contribution of Funds Continued.

Recommended motion:

(1) Motion to adopt the Resolution Supporting a Road Commission Project for the Improvement of Charest Ave., and authorizing contribution of funding in an amount not to exceed 10% of the final cost of the project as determined by the RCOC; and directing the Township Clerk to provide the signed resolution to the RCOC and to Ms. Costigan.

CHARTER TOWNSHIP OF WATERFORD

RESOLUTION SUPPORTING A ROAD COMMISSION PROJECT FOR THE IMPROVEMENT OF COUNTY ROADS CHAREST AVE. IN THE CHETOLAH SHORES SUBDIVISION, AND AUTHORIZING CONTRIBUTION OF FUNDING SHOULD A SPECIAL ASSESSMENT DISTRICT BE ESTABLISHED

WHEREAS, Charest Ave., platted as Cherokee Ave., and Hiawatha Blvd., ("Road") in the Chetolah Shores Subdivision in Waterford Township is a county road under the jurisdiction of the Road Commission for Oakland County ("RCOC").

WHEREAS, Public Act No 246 of 1931, as amended, MCL 41.271 et.seq. ("Act 246") provides a procedure for the improvement of county roads when initiated by property owner petitions representing more than 51% of lineal frontage on each road proposed for improvement.

WHEREAS, property owners have provided the RCOC with petitions of interest for improving Charest Ave. by creating a special assessment district ("SAD") for funding the project, and the RCOC has provided preliminary construction plans and cost estimates for such a road improvement project in the amount of \$578,970.21.

WHEREAS, the property owners who submitted a petition to the RCOC for a road improvement project have also provided a request to the Township to participate in an SAD, if one is established by the RCOC.

WHEREAS, Act 246 allows the township to contribute to an SAD, thereby lowering the cost to the property owners in the assessment district, if the Board of Trustees approves the Township to be assessed a percentage of the total cost of a road improvement project.

WHEREAS, the Board of Trustees has determined that the proposed improvements for Charest Ave. will create a benefit to the public welfare and convenience of Township residents, and create safer driving conditions for police, fire, and EMS personnel.

IT IS THEREFORE RESOLVED, that in the event the Board of the RCOC approves an SAD for the improvement of Charest Ave. in the Chetolah Shores Subdivision, it is the intent of the Township Board to accept an assessment at large levied against the Township in an amount not to exceed 10% of the final cost of the project as determined by the RCOC.

IT IS FURTHER RESOLVED that in adopting this Resolution, the Township Board is not agreeing to or approving the Township paying any additional costs or expenses related to the SAD. If an SAD is established, a Resolution adopted by the Township Board will be required to establish the exact amount the Township will contribute to the project.

IT IS FURTHER RESOLVED that the Township Clerk is directed to provide this Resolution to the RCOC for receipt and acceptance, and to the property owners who initiated the request for funding.

Resolution to Support a Special Assessment District (SAD) Road Improvement Project for Charest Ave. And Authorizing Contribution of Funds Continued.

CERTIFICATION

I hereby certify that this Resolution was adopted by the Charter Township of Waterford Board of Trustees at a regular meeting on May 8, 2023

Charter Township of Waterford

Date

Kim Markee, Township Clerk

Moved by Markee,
Seconded by Hauswirth, RESOLVED, to accept the Resolution to Support a Special Assessment District (SAD) Road Improvement Project for Charest Ave and authorizing contribution of funds from the ARPA funds for the 10% contribution of \$57,897.02. A roll call vote was taken.

Ayes: Wall, Markee, Thomas, Bartolotta, Hauswirth, Matsura, and Monohon

Nays: None

Absent: None

Motion carried unanimously.

6.12 Resolution To Support a Special Assessment District (SAD) Road Improvement Project for Percy King Rd. and Percy King Ct., and Authorizing Contribution of Funds

The following memo was received by Supervisor Wall.

The Waterford Township Board of Trustees has committed \$1 million for up to 10% contributions to improvements to subdivision roads through a Special Assessment District (SAD) with the Road Commission for Oakland County. As you know, all public subdivision roads in Waterford Township are under the jurisdiction of the RCOC for maintenance, but repaving is accomplished through the SAD process.

Property owners with frontage on Percy King Rd. and Percy King Ct. have successfully circulated their first petition and received preliminary construction plans and cost estimates to improve their roads through an SAD. Carrie Alexander, a resident within the proposed SAD district, has submitted the attached letter of interest to request the Township's funding support.

As allowed by Public Act 246 of 1931, and in accordance with the Township's adopted procedures for considering potential participation in a road commission SAD, we are being asked to consider Ms. Alexander's request for a contribution to the proposed road improvement project for Percy King Rd. & Percy King Ct. at 10% of estimated construction costs in the amount of \$123,683.33.

Resolution To Support a Special Assessment District (SAD) Road Improvement Project for Percy King Rd. and Percy King Ct., and Authorizing Contribution of Funds Continued.

Per the adopted procedure, I have confirmed with the budget director that sufficient funds exist in the ARPA funds allocated by the Township Board to allow this contribution.

Percy King Rd. & Percy King Ct.

Total estimated project cost	\$1,236,833.33
Base lot assessment	\$14,366.74
Max individual assessment	\$17,096.42
10% contribution	\$123,683.33

Attached to this memo are the resolution for consideration, Ms. Alexander's letter of interest, and a copy of the RCOC Notice to Property Owners Administrative Meeting for this project showing details of preliminary construction plans and cost estimates for this project.

Recommended motion:

- (2) Motion to adopt the Resolution Supporting a Road Commission Project for the Improvement of Percy King Rd. and Percy King Ct., and authorizing contribution of funding in an amount not to exceed 10% of the final cost of the project as determined by the RCOC; and directing the Township Clerk to provide the signed resolution to the RCOC and to Ms. Alexander.

CHARTER TOWNSHIP OF WATERFORD

**RESOLUTION SUPPORTING A ROAD COMMISSION PROJECT FOR
THE IMPROVEMENT OF COUNTY ROADS PERCY KING COURT AND
PERCY KING DRIVE IN LOTUS LAKE, LOTUS LAKE NO. 1, AND LOTUS LAKE NO. 3
SUBDIVISIONS, AND AUTHORIZING CONTRIBUTION OF FUNDING SHOULD
A SPECIAL ASSESSMENT DISTRICT BE ESTABLISHED**

WHEREAS, Percy King Court and Percy King Road ("Roads") in the Lotus Lake, Lotus Lake No. 1, and Lotus Lake No. 3 Subdivisions in Waterford Township are county roads under the jurisdiction of the Road Commission for Oakland County ("RCOC").

WHEREAS, Public Act No 246 of 1931, as amended, MCL 41.271 et.seq. ("Act 246") provides a procedure for the improvement of county roads when initiated by property owner petitions representing more than 51% of lineal frontage on each road proposed for improvement.

WHEREAS, property owners have provided the RCOC with petitions of interest for improving Percy King Court and Percy King Road by creating a special assessment district ("SAD") for funding the project, and the RCOC has provided preliminary construction plans and cost estimates for such a road improvement project in the amount of \$1,236,833.33.

WHEREAS, the property owners who submitted a petition to the RCOC for a road improvement project have also provided a request to the Township to participate in an SAD, if one is established by the RCOC.

WHEREAS, Act 246 allows the township to contribute to an SAD, thereby lowering the cost to the property owners in the assessment district, if the Board of Trustees approves the Township to be assessed a percentage of the total cost of a road improvement project.

Resolution To Support a Special Assessment District (SAD) Road Improvement Project for Percy King Rd. and Percy King Ct., and Authorizing Contribution of Funds Continued.

WHEREAS, the Board of Trustees has determined that the proposed improvements for Percy King Court and Percy King Drive will create a benefit to the public welfare and convenience of Township residents, and create safer driving conditions for police, fire, and EMS personnel.

IT IS THEREFORE RESOLVED, that in the event the Board of the RCOC approves an SAD for the improvement of Percy King Court and Percy King Road in the Lotus Lake, Lotus Lake No. 1, and Lotus Lake No. 3 subdivisions, it is the intent of the Township Board to accept an assessment at large levied against the Township in an amount not to exceed 10% of the final cost of the project as determined by the RCOC.

IT IS FURTHER RESOLVED that in adopting this Resolution, the Township Board is not agreeing to or approving the Township paying any additional costs or expenses related to the SAD. If an SAD is established, a Resolution adopted by the Township Board will be required to establish the exact amount the Township will contribute to the project.

IT IS FURTHER RESOLVED that the Township Clerk is directed to provide this Resolution to the RCOC for receipt and acceptance, and to the property owners who initiated the request for funding.

CERTIFICATION

I hereby certify that this Resolution was adopted by the Charter Township of Waterford Board of Trustees at a regular meeting on May 8, 2023

Charter Township of Waterford

Date

Kim Markee, Township Clerk

Moved by Markee,
Seconded by Hauswirth, RESOLVED, to accept the Resolution to Support a Special Assessment District (SAD) Road Improvement Project for Percy King Rd and Percy King, Ct and authorizing contribution of funds from the ARPA funds for the 10% contribution of \$123,683.33; furthermore, to direct the Clerk to provide this Resolution to the RCOC for receipt and acceptance, and to the property owners who initiated the request for funding. A roll call vote was taken.

6.13 **Citizen To Address the Board - Daryl Repphun; A Community Recycling Event**

Mr. Repphun addressed the Board of Trustees and spoke in favor of a Community Recycling Event.

Supervisor Wall stated that 62% of the Township residents recycle.

6.14 Citizen to Address the Board - Scott Novack - Regarding Lansdowne

Mr. Novack addressed the Board of Trustees regarding concerns about speeding on Lansdowne and safety concerns. And requested one, or two, speed signs for Lansdowne and their Homeowners Association would cover the maintenance.

Trustee Bartolotta asked if the person that went 72 mph was a resident and inquired about the traffic study.

Judy Rolph joined Mr. Novack and spoke against speeding on Lansdowne St, Hatchery Rd, and Lanman.

6.15 Public Comments limited to Three (3) Minutes per Speaker

Sheryl Strohschein 4434 Midland Ave,
Ms. Strohschein spoke about concerns of speeding and oversize trucks on Midland Ave.

Tracy Spalding, 2866 Lansdowne Rd
Ms. Spalding spoke of speeding and dangerous conditions on Lansdowne Rd.

Vaughn Wagner 2510 Silverside
Mr. Wagner inquired if RCOC allows speed bumps.

Darlene Rifle, 2873 Lansdowne
Ms. Rifle stated that they want safety, property design, and the road repaved.

Judy Rolph joined Mr. Novack and spoke against speeding on Lansdowne St

7. Closed Session

Possible Closed Session to Consider Confidential Attorney-Client Discussion of Litigation

Move by Bartolotta,
Seconded by Markee, RESOLVED, to enter into closed session to consider confidential attorney-client discussion of litigation. A roll call vote was taken.

Ayes: Wall, Markee, Thomas, Bartolotta, Hauswirth, Matsura, and Monohon
Nays: None
Absent: None

Motion carried unanimously.

The board entered into closed session at 7:40 p.m.

Move by Markee,
Seconded by Bartolotta, RESOLVED, to return from closed session. A roll call vote was taken.

Ayes: Wall, Markee, Thomas, Bartolotta, Hauswirth, Matsura, and Monohon
Nays: None
Absent: None

Motion carried unanimously.

The Board of Trustees returned from closed session. at 8:30 p.m.

ADJOURNMENT

Moved by Bartolotta,
Seconded by Thomas, RESOLVED, to adjourn the meeting at 8:31 p.m. A roll call vote was taken.

Ayes: Wall, Markee, Thomas, Bartolotta, Hauswirth, Matsura, and Monohon
Nays: None
Absent: None

Motion carried unanimously.

Kim Markee, Clerk

Gary Wall, Supervisor

05/03/2023 11:46 |WATERFORD TOWNSHIP
1lievois |AP CHECK RECONCILIATION REGISTER

|P 1
|apchkrcn

FOR CASH ACCOUNT: 70000 01000

FOR: Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
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307901	05/08/2023	PRINTED	011121 AC TIRE & SERV CTR	173.54			
307902	05/08/2023	PRINTED	011482 AMAZING ATHLETES	1,331.20			
307903	05/08/2023	PRINTED	011730 ARROW PRINTING	771.80			
307904	05/08/2023	PRINTED	013536 ANDERSON EXCAVATING INC	720.00			
307905	05/08/2023	PRINTED	013666 APOLLO FIRE APPARATUS SAL	1,380.15			
307906	05/08/2023	PRINTED	013685 APPLIED INNOVATION	1,661.90			
307907	05/08/2023	PRINTED	013772 ASHERKELLY ATTORNEYS AT L	2,180.00			
307908	05/08/2023	PRINTED	013887 AVERHEALTH LLC	923.00			
307909	05/08/2023	PRINTED	021079 BAKER & TAYLOR BOOKS	2,870.75			
307910	05/08/2023	PRINTED	021081 MAHALIAH BENTON	257.17			
307911	05/08/2023	PRINTED	021093 BSB COMMUNICATIONS, INC	145.00			
307912	05/08/2023	PRINTED	023068 K & Q LAW, PC	425.00			
307913	05/08/2023	PRINTED	023297 BERESFORD COMPANY	116.00			
307914	05/08/2023	PRINTED	023460 BLACKSTONE PUBLISHING	151.04			
307915	05/08/2023	PRINTED	023592 BOSTICK TRUCK CENTER LLC	70.76			
307916	05/08/2023	PRINTED	023602 BOUND TREE MEDICAL LLC	1,947.41			
307917	05/08/2023	PRINTED	023883 BUSINESS INFORMATION SYST	3,688.00			
307918	05/08/2023	PRINTED	030366 TIMOTHY ROTTMAN	200.00			
307919	05/08/2023	PRINTED	032208 MC REAL ESTATE & CONSTRUC	100.00			
307920	05/08/2023	PRINTED	041006 CARRS MOTORCOACH LLC	120.00			
307921	05/08/2023	PRINTED	041192 CDW GOVERNMENT INC	321.79			
307922	05/08/2023	PRINTED	041222 CCLS INC	2,049.00			
307923	05/08/2023	PRINTED	041568 COLOSSUS, INC	14,952.00			
307924	05/08/2023	PRINTED	043952 CYNERGY PRODUCTS	8,786.74			
307925	05/08/2023	PRINTED	044093 CONWAY SHIELD	4,050.43			
307926	05/08/2023	PRINTED	044214 CHARRON SERVICES	135.00			
307927	05/08/2023	PRINTED	051201 DEAF CAN!	172.93			
307928	05/08/2023	PRINTED	051414 D HUNT EXPOSURES	200.00			
307929	05/08/2023	PRINTED	051445 DLZ MICHIGAN, INC	25,301.75			
307930	05/08/2023	PRINTED	053389 LUNGHAMER GMC INC	305.90			
307931	05/08/2023	PRINTED	053562 JACK DOHENY COMPANIES INC	1,152.00			
307932	05/08/2023	PRINTED	053867 DUBOIS CHEMICALS INC	16,292.95			
307933	05/08/2023	PRINTED	063738 JOHN ERWIN	388.00			
307934	05/08/2023	PRINTED	064008 ELECTRONIC MONITORING SYS	162.75			
307935	05/08/2023	PRINTED	073032 PAULINE BANDLOW	50.00			
307936	05/08/2023	PRINTED	073344 LINDA HARDACRE	74.09			
307937	05/08/2023	PRINTED	083373 FIRESTONE TIRE & SERV CTR	870.38			
307938	05/08/2023	PRINTED	083407 TURNOUT MANAGEMENT	255.60			
307939	05/08/2023	PRINTED	083452 SUBURBAN FORD OF WATERFOR	4,549.37			
307940	05/08/2023	PRINTED	083624 FOUR SEASONS PAINTING AND	2,875.00			
307941	05/08/2023	PRINTED	091086 GFL ENVIRONMENTAL	415.00			
307942	05/08/2023	PRINTED	093608 GOYETTE MECHANICAL CO, IN	81,940.00			
307943	05/08/2023	PRINTED	093702 JUDITH GRACEY	175.00			
307944	05/08/2023	PRINTED	093705 GRAINGER	1,299.11			
307945	05/08/2023	PRINTED	101950 HYDRO CORP	8,579.00			
307946	05/08/2023	PRINTED	103018 DERWOOD HAINES JR	350.00			
307947	05/08/2023	PRINTED	103143 HALLAHAN & ASSOCIATES, PC	1,341.00			
307948	05/08/2023	PRINTED	103841 HUTCHINSONS ELECTRIC INC	16,217.25			
307949	05/08/2023	PRINTED	113177 IDEAS FOR YOU	382.00			
307950	05/08/2023	PRINTED	113542 INGRAM LIBRARY SERVICES	376.38			
307951	05/08/2023	PRINTED	121003 POWER PLAN	357.57			
307952	05/08/2023	PRINTED	121003 POWER PLAN	62.60			

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CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
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307953	05/08/2023	PRINTED	121011 J&B MEDICAL SUPPLY	1,064.68			
307954	05/08/2023	PRINTED	121300 JGM VALVE CORP	1,803.80			
307955	05/08/2023	PRINTED	121567 JOHNNY III TRUCKING	3,210.00			
307956	05/08/2023	PRINTED	123585 CHARESA JOHNSON	75.00			
307957	05/08/2023	PRINTED	141006 KSM SOLUTIONS, LLC	630.50			
307958	05/08/2023	PRINTED	143600 SCOTT C KOZAK	350.00			
307959	05/08/2023	PRINTED	143707 KRONOS SAASHR, INC	669.17			
307960	05/08/2023	PRINTED	143837 JASON KUCMIERZ	750.00			
307961	05/08/2023	PRINTED	153367 LIBRARY NETWORK, THE	16,127.79			
307962	05/08/2023	PRINTED	153601 LOCKSMITH AROUND THE CLOC	269.00			
307963	05/08/2023	PRINTED	161014 MI MUNICIPAL RISK MGMNT	25,455.73			
307964	05/08/2023	PRINTED	161553 MOBILE COMMUNICATIONS AME	350.00			
307965	05/08/2023	PRINTED	163139 DEBORAH H MCKELVY	825.00			
307966	05/08/2023	PRINTED	163371 MICHIGAN COURT SERV INC	2,782.00			
307967	05/08/2023	PRINTED	163447 STATE OF MICHIGAN	6,134.48			
307968	05/08/2023	PRINTED	163485 PAULETTE MICHEL LOFTIN	25.00			
307969	05/08/2023	PRINTED	163508 FERGUSON WATERWORKS #3386	34,631.76			
307970	05/08/2023	PRINTED	163617 JANET MOSAKOSKI	60.00			
307971	05/08/2023	PRINTED	163858 MUNIS DIVISION	1,400.00			
307972	05/08/2023	PRINTED	163866 MUNICIPAL EMERGENCY SERVI	170.10			
307973	05/08/2023	PRINTED	183091 WILLIAM NAGY	115.00			
307974	05/08/2023	PRINTED	183289 VERIZON CONNECT NWF INC	1,383.35			
307975	05/08/2023	PRINTED	183578 NORTH ELECTRIC SUPPLY CO	445.77			
307976	05/08/2023	PRINTED	183611 NOVA TESTING, LLC	1,178.00			
307977	05/08/2023	PRINTED	183952 NYE UNIFORM COMPANY	323.50			
307978	05/08/2023	PRINTED	191884 OVERHEAD DOOR WEST COMMER	1,198.00			
307979	05/08/2023	PRINTED	193017 OAKWAY MUTUAL AID ASSOCIA	6,000.00			
307980	05/08/2023	PRINTED	193280 OFFICE PRIDE COMMERCIAL C	7,516.88			
307981	05/08/2023	PRINTED	193456 DOUGLAS K OLIVER	600.00			
307982	05/08/2023	PRINTED	193713 ORKIN, LLC	58.00			
307983	05/08/2023	PRINTED	204040 OAKLAND COUNTY TREASURER	159,844.86			
307984	05/08/2023	PRINTED	204520 OAKLAND FAMILY SERVICES	80.00			
307985	05/08/2023	PRINTED	204860 ROAD COMMISSION FOR	952.00			
307986	05/08/2023	PRINTED	211019 PP&G	451.80			
307987	05/08/2023	PRINTED	211220 MCLAREN OAKLAND	600.00			
307988	05/08/2023	PRINTED	211460 PLANTE & MORAN PLLC	14,000.00			
307989	05/08/2023	PRINTED	211707 PRESIDIO HOLDINGS INC	6,326.00			
307990	05/08/2023	PRINTED	213211 PERCEPTIVE CONTROLS INC	3,920.00			
307991	05/08/2023	PRINTED	213251 LAURA PETRUSHA	60.00			
307992	05/08/2023	PRINTED	213401 PITNEY BOWES GLOBAL FINAN	953.55			
307993	05/08/2023	PRINTED	213406 PIPELOGIX INC	2,500.00			
307994	05/08/2023	PRINTED	213454 NANCY PLASTERER	650.00			
307995	05/08/2023	PRINTED	213565 OCWRC	1,738.14			
307996	05/08/2023	PRINTED	213582 JIM POWERS	60.00			
307997	05/08/2023	PRINTED	213723 PROGRESSIVE AE	1,750.00			
307998	05/08/2023	PRINTED	222152 PONTIAC STAMP CLUB	90.00			
307999	05/08/2023	PRINTED	222779 SHARON HUNT	95.00			
308000	05/08/2023	PRINTED	224933 ELAINE LOVSE	58.00			
308001	05/08/2023	PRINTED	226954 LYNDA ZECHAR	58.00			
308002	05/08/2023	PRINTED	227596 BRADLEY COOK	116.00			
308003	05/08/2023	PRINTED	241336 RIVIERA ELECTRICAL CONTRA	96.00			
308004	05/08/2023	PRINTED	243670 ROSSOW GROUP, THE	495.00			

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CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
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308005	05/08/2023	PRINTED	251006 SHRADER TIRE & OIL OF MIC	3,992.99			
308006	05/08/2023	PRINTED	251110 S&B PLBG & SEWER SERV INC	636.06			
308007	05/08/2023	PRINTED	253512 SMART START MICHIGAN	4,456.75			
308008	05/08/2023	PRINTED	253521 GRANT SMITH	1,130.83			
308009	05/08/2023	PRINTED	253533 SMART BUSINESS SOURCE	2,330.42			
308010	05/08/2023	PRINTED	253574 TYLER SONCRINTE	60.00			
308011	05/08/2023	PRINTED	253913 JOHNSON CONTROLS SECURITY	941.14			
308012	05/08/2023	PRINTED	254845 BRADLEY STOUT	200.00			
308013	05/08/2023	PRINTED	263243 TELEFLEX LLC	1,115.50			
308014	05/08/2023	PRINTED	263255 EUROFINS ENVIRONMENT TEST	298.80			
308015	05/08/2023	PRINTED	263360 THOMPSON CREATIVE PRODUCT	45.58			
308016	05/08/2023	PRINTED	271536 UPS STORE	12.73			
308017	05/08/2023	PRINTED	273533 UNIFIRST CORP	598.23			
308018	05/08/2023	PRINTED	291007 JENNY WARREN	102.83			
308019	05/08/2023	PRINTED	291365 LINDE GAS & EQUIPMENT INC	53.38			
308020	05/08/2023	PRINTED	291365 LINDE GAS & EQUIPMENT INC	234.41			
308021	05/08/2023	PRINTED	293348 WHITLOCK BUSINESS SYSTEMS	5,501.86			
308022	05/08/2023	PRINTED	293568 WOLVERINE WATER WORKS INC	118.00			
308023	05/08/2023	PRINTED	293605 WORLDWIDE INTERPRETERS IN	822.18			
308024	05/08/2023	PRINTED	343012 ZAX AUTO WASH	1,128.00			

124 CHECKS

CASH ACCOUNT TOTAL

547,749.86

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CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
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307870	05/02/2023	PRINTED	021831 BRUCE BURSKY	594.00			
307871	05/02/2023	PRINTED	030028 GREAT DAY IMPROVEMENTS	100.00			
307872	05/02/2023	PRINTED	030243 PEAK CONTRACTING	100.00			
307873	05/02/2023	PRINTED	030482 AYERS BASEMENT SYSTEMS	100.00			
307874	05/02/2023	PRINTED	030513 WATERFORD RETAIL MANAGEME	600.00			
307875	05/02/2023	PRINTED	030519 ABRO LANDSCAPING	600.00			
307876	05/02/2023	PRINTED	030520 CALABRIA HOMES INC	100.00			
307877	05/02/2023	PRINTED	030521 EUGENE SMITH	100.00			
307878	05/02/2023	PRINTED	030522 DAVID OBERHOLTZER	100.00			
307879	05/02/2023	PRINTED	030523 BIMAL PATEL	600.00			
307880	05/02/2023	PRINTED	030524 TROPICAL PAWS	600.00			
307881	05/02/2023	PRINTED	031270 FATHER & SON CONSTR CO	100.00			
307882	05/02/2023	PRINTED	032494 ALLIED BUILDING SERVICE C	600.00			
307883	05/02/2023	PRINTED	032702 CREATIVE DECKS & FINISHED	100.00			
307884	05/02/2023	PRINTED	038942 EGRESS SOLUTIONS INC	100.00			
307885	05/02/2023	PRINTED	039951 FOUNDATION SYSTEMS OF MIC	100.00			
307886	05/02/2023	PRINTED	041571 SANDY COCCIMIGLIO	1,214.94			
307887	05/02/2023	PRINTED	044220 CHASE CARD SERVICES	158.89			
307888	05/02/2023	PRINTED	051445 DLZ MICHIGAN, INC	13,496.50			
307889	05/02/2023	PRINTED	053253 DTE ENERGY	14,219.13			
307890	05/02/2023	PRINTED	073220 WALT DIXON	46.50			
307891	05/02/2023	PRINTED	073248 VALERIE FERRERA	217.50			
307892	05/02/2023	PRINTED	073309 REBECCA L GIBBONS	100.00			
307893	05/02/2023	PRINTED	073700 SANDRA RITTER	100.00			
307894	05/02/2023	PRINTED	073996 JENNIFER MAMOLA	120.00			
307895	05/02/2023	PRINTED	143838 STEVEN & VIRGINIA KUS	812.92			
307896	05/02/2023	PRINTED	153586 LOAN CARE LLC	2,697.99			
307897	05/02/2023	PRINTED	204910 OAKLAND CNTY TREASURERS O	367.50			
307898	05/02/2023	PRINTED	213366 PITNEY BOWES BANK INC RES	1,500.00			
307899	05/02/2023	PRINTED	251035 SAMS CLUB DIRECT	265.36			
307900	05/02/2023	PRINTED	263399 TOTAL SECURITY SOLUTIONS	11,514.50			

31 CHECKS

CASH ACCOUNT TOTAL

51,425.73

.00