

TOWNSHIP BOARD MEETING
CHARTER TOWNSHIP OF WATEFORD
MONDAY, OCTOBER 28, 2024

MINUTES
TOWNHALL AUDITORIUM
6:00 P.M.

BOARD MEMBERS PRESENT:

Gary Wall, Supervisor
Kim Markee, Clerk
Steve Thomas, Treasurer
Anthony Bartolotta, Trustee
Marie E. Hauswirth, Trustee
Mark Monohon, Trustee
Janet Matsura, Trustee

OTHERS PRESENT:

Robin McGregor	Karen Krupa	Larry Spiece
Vaughn Wagner	Kathy Loftus	Mary Craite
Ruth Wagner	John Loftus	Sandy Mulqueen
Steven McCready	Pam Salducci	Tyoma Zisser
Crystal McCready	Jeffrey Polkowski	Erin Asdell
Robert Matsura	Jen Thom	Alison Swanson
Donna Wall	Art Frasca	Rudie McGregor
Russ Gerre	Ron Loch	Joseph Williams
Sharon Thomas	Lisa Loch	Marla Wolf
Kathy Skubik	Bruce Heckman	Jim Wolf
Billy Skubik	Lila Ball	Johnathan Werthmeier
Joellen Shortley	Elizabeth McGregor	Michael Stein
Jared Black	Barbara Spiece	Nickolas Skrzypczak

Supervisor Gary Wall called the meeting to order at 6:00 p.m. remembered the brave men and women that have served our great nation, asked for a moment of silence.

1. Girl Scout Troop 76996 led the Pledge of Allegiance.

Troop 76996 presented Clerk Markee and Supervisor Wall with a thank you for being gracious with the Girl Scouts over the years.

Roll call vote was taken. All board members were present.

2. APPROVE AGENDA
2.1 October 28, 2024

Moved by Bartolotta,
Seconded by Markee, RESOLVED, to amend the October 28, 2024, agenda as printed.

Ayes: Wall, Markee, Thomas, Bartolotta, Hauswirth, Matsura and Monohon
Nays: None
Absent: None

Motion carried unanimously.

3. ANNOUNCEMENTS**3.1**

Happy Halloween from all of us here at Waterford Township! We wish you a safe and healthy Halloween. Suggested trick-or-treating hours for Halloween on Thursday, October 31, 2024, in Waterford are 6:00 p.m. - 7:00 p.m. Some neighborhoods extend that time by leaving porch lights on to indicate they are distributing treats. Here are a few tips to help our community stay safe this Halloween: Motorists, please exercise extra caution this evening. Obey posted speed limits, avoid distractions while driving, and watch for pedestrian traffic. Allow extra travel time, as rush-hour traffic is usually heavier on Halloween. Trick-or-Treaters - please look both ways before entering a roadway, utilize reflective items on dark clothing, carry a flashlight, and go out in groups and/or with an adult chaperone. The Waterford Police Dept. will scan candy from 6:30 pm to 8:30 pm at the Waterford Police Station, 5150 Civic Center Drive, Waterford, Michigan 48329.

Early Voting Centers will be open from October 26, 2024, through November 3, 2024, from 8:30 a.m. to 4:30 p.m., except Thursday, when hours are noon to 8:00 p.m. Waterford Township residents may vote early at the Waterford Township Public Library, 5168 Civic Center Drive, or the Waterford Oaks Activity Center, 2800 Watkins Lake Rd.

Absentee Ballots are available in the Township Clerk's Office, or one may submit an online application at www.michigan.gov/vote. You may return a voted absentee ballot to the Clerk's office, one of **Waterford Township's** five (5) drop boxes, an Early Voting Center, or your Polling Location on Election Day. Absentee Ballots must be received in the Clerk's office by November 5, 2024, by 8:00 p.m.

Polling Locations will be open on Election Day, November 5, 2024, from 7:00 a.m. to 8:00 p.m. Find your polling location and see a sample ballot at www.michigan.gov/vote. Please call the Clerk's office at 248-674-6266 with any questions.

3.2

Township Offices will be closed on Monday, November 11, 2024, in observance of Veterans Day. Emergency services will be available. Please note that the Township Board meeting will move to Tuesday, November 12, 2024.

3.3

Join the Hess-Hathaway Farmers for an interactive half-hour of farm/animal-related stories and a special visit with an animal! Each storytime session will feature a special theme! Meet at the Community Building at Hess-Hathaway Park, 825 S. Williams Lake Road, at 10:00 a.m. Bring your favorite blanket or mat to sit on or use one of our chairs. Children must be accompanied by a parent/adult caregiver. \$5 per family, drop-in, cash only. November 9th "Fall On The Farm", December 7th "Jolly Holiday", and January 4th "Warm & Wolly for Winter".

3.4

Drop-in Hayrides will occur at Hess-Hathaway Park on Sundays through November 24 (not October 6th and 13th). The cost is \$5.00 a person, cash only. No reservations are required. Please meet by the campfire pit by the Hilltop Pavilion. The event is weather permitting and will be canceled if it rains. For more details, visit the Parks and Recreation event page waterfordmi.gov/parks

3.5

The Holiday Hoopla and Tree Lighting Event is scheduled for Saturday, November 23, 2024, from 3:00 p.m. to 6:00 p.m. This opportunity to visit with Santa and his Elf and Reindeer. The tree lighting will take place at 5:40 p.m. We will have cookies to decorate, crafts, s'more roasting, photo opportunities, music, and more!

3.6

Waterford Goodfellow 2024 sign-up will be on December 7th from 9:00 a.m. until 1:00 p.m. Sign-up will be done only at Waterford Community Center, 5640 Williams Lake Rd. Families with IDs other than Waterford addresses will need to bring a current report card (for the 2024-2025 school year) or a letter from the school they attend. Families will be given time to pick up items and a number to bring with them. The pick-up date is December 21st ONLY. The Waterford Goodfellows will be collecting non-perishable items from the schools again. Pickup will be on December 20th by noon. Any questions can be sent to waterfordgoodfellows@gmail.com. they will get back to you as soon as possible.

4 Awards and Presentations**4.2 American in Bloom Evaluation Report – Presented by Sue Camilleri**

Sue Camilleri brought greetings from Ustaz, Florida and Logan, Ohio.

American in Bloom is a National Organization that empowers communities to beautify and improve the overall quality of life through their programs grant opportunities and resource library. In partnership with the CNN Railways Waterford Township was awarded a \$15,400.00 grant to create a green barrier, on our riverwalk, at Briggs and Kohler streets to keep vehicles off of the Riverwalk, a non-motorized pathway. This work will begin in June as the River Walk comes to an end. Their contribution to our Riverwalk will be recognized at a ceremony that will take place on Saturday, June 28, 2024, at 11:00 a.m. along with a celebration for the completion of the Riverwalk. Ms. Camilleri shared about the tour with the American in Bloom, their praises and suggestions for our community.

Ms. Camilleri thanked the Township Board who met with the advisors, Julie Schafer - Library Director, Jim Powers, Waterford Volunteer, Alison Swanson - Parks and Recreation Director, Jeff Polkowski - Development Services Director, Justin Westlake - DPW Director and Mary Bellehumeur, DPW Departmental Aide, Erin Asdale and Donnielle Fidler – Waterford Senior Center, Cheryl Bush – Oakland County Airport, Grant Smith – Waterford Youth Assistance, Nikki Tippit – Executive Director Waterford Chamber of Commerce, Sally Straight – Historical Society, Gary Allison – Cable Coordinator, and Chuck and Marilyn Soludo, residents that provided accommodations.

Ms. Camilleri presented to Mr. Grant Smith, Waterford Youth Assistance, with the Youth Involvement Award that Waterford Township was awarded. Mr. Smith accepted the award on behalf of all the Volunteers within Waterford Township.

4.3 New Horizons Business Partnership Award for Waterford DPW and Police Department

Mr. Justin Westlake, DPW Director, along with Derek VanDam, Nick, Lynn, and Larry joined Mr. Westlake and Mr. VanDam. He gave a special acknowledgement to Lynn, the New Horizon's job coach that works alongside Nick, Antron, and Eric at DPW, and a special thanks to Robbie at the Police Department who works very hard to take care of them every day. Thanks to their efforts the facilities have never looked better. Our organizations receive the award but the five of them are the ones that make a difference in lives better every day. They are wonderful people and it's been a pleasure having them on our team.

He also extended appreciation to Pauline, from the Police Department, Derek VanDam, and Mike Kortekaas from DPW who work alongside Lynn and Larry to turn the vision of the program into reality. He thanked the Board for their continued trust and support which allows us to pursue initiatives that benefit those directly involved and our entire community. It's been a pleasure to work with all of you the last four years.

5 Public Comments – Agenda Items Only

Vaughn Wagner, 2510 Silverside Rd – Mr. Wagner spoke against new business item 8.1 – Board Meetings Code of Conduct Amendment and requested that it be postponed until we can have a Town Hall meeting.

Robin McGregor, 2629 Caterham – spoke about item 9.1 Michigan Community Collective, LLC's Request for an Extension of Its Medical Marijuana Provisioning Center Conditional Approval, that we should treat every business should be treated the same. Please do not put money before people.

Public Comment closed at 6:34 p.m.

6**Consent Agenda**

Board Members may remove items from the Consent Agenda for discussion purposes or for the purpose of voting in opposition. Public comment for items removed from the consent agenda may be received in the same manner immediately following the Consent Agenda.

- 6.1 October 15, 2024, Meeting Minutes
- 6.2 October 15, 2024, Work Session Minutes
- 6.3 October 28, 2024, Bill Payment
- 6.4 Approval of 2025 Township Board Meetings, Workshop Sessions, and Holidays Observed with Office Closings

Moved by Bartolotta,

Seconded by Thomas, RESOLVED, to approve consent agenda items 6.1 through 6.4. A roll call vote was taken.

Ayes: Wall, Markee, Thomas, Bartolotta, Hauswirth, Matsura and Monohon

Nays: None

Absent: None

Motion carried unanimously.

7.**Board Liaison Reports (Verbal)**

Trustee Bartolotta

Trustee Bartolotta reviewed the October 22, 2024, Planning Commission meeting.

Treasurer Thomas

Treasurer Thomas stated that the Resolution amending the Deferred Compensation passed on October 15, 2024, was to provide for contributions and conversations to the ROTH accounts as required by law.

Clerk Markee

Clerk Markee announced that Waterford Voters voted at the Oakland County Central Location, Waterford Oaks Activity Center – 667 Waterford Twp. voters and at the Waterford Township Library had 2260 voters for a total 2927 voters for three days of early voting. She thanked the voters that stood in line for a fair amount of time. Everyone was respectful. Clerk Markee shared how residents may vote and how to return their absentee ballot including taking it to your polling location on election day, an early voting center or a Waterford Township drop box. The early voting centers will go through Sunday, November 3, 2024. The Clerk's office will be open during those hours as well for voter's registration and absentee ballots. Clerk Markee stated that it was rewarding to see the voters using the early voting centers. Thank you to the voters that waited in line.

Trustee Hauswirth

Trustee Hauswirth provided an update for the Community Greenways Advisory Committee, website, plans for the Riverwalk.

Trustee Monohon

Trustee Monohon reviewed the SEMCOG General Assembly meeting and put together a legislative agenda for the State and Federal agenda including Revenue Sharing, protecting our Election inspectors and local Clerk's, and infrastructure.

Supervisor Wall

Supervisor Wall stated that he is the American Cancer Society Ambassador for Men Wear Pink, and they raised over \$12,000.00 from the generosity from our community. Also, on Monday, November 11, 2024, is Veterans Day, and Jerry's Coney Island, on M-59, from 7a-3p will provide a free meal to Veterans.

8. Introduction**8.1 Board Meetings Code of Conduct Amendment**

**CHARTER TOWNSHIP OF WATERFORD
CODE OF CONDUCT FOR TOWNSHIP BOARD MEETINGS**

This Code of Conduct applies to all persons attending public meetings of the Board of Trustees ("Board") of the Charter Township of Waterford ("Township") and Board Committee. This policy is intended to promote open meetings without disruptions and the Board's performance of its functions without obstruction, impairment, or hindrance, by providing for and welcoming debate of issues considered by the Board in an atmosphere of fairness, courtesy and respect for differing points of view.

1. Public Meeting Decorum

- a. Persons in the audience will refrain from behavior which disrupts a public meeting of the Board. This will include making loud noises, clapping, shouting, booing, hissing, interrupting Board members or other members of the public, or engaging in any other activity that disturbs, disrupts or impedes the orderly conduct of the meeting.
- b. Persons in the audience will refrain from creating, provoking or participating in any type of disturbance involving unwelcome physical contact or verbal abuse.
- c. Persons in the audience will silence and refrain from using mobile phones and/or pagers while the meeting is in session.
- d. Persons in the audience shall not use threatening, inappropriate, or abusive language toward members of the Board or other persons in attendance, or engage in any other conduct that disturbs, disrupts, or impedes the orderly conduct of the meeting.

2. Addressing the Board

Speaking during Public Comment Periods:

- a. Persons wishing to address the Board on any item may do so by raising their hand when the Supervisor asks for citizen comments and waiting to be recognized.
- b. Each speaker should provide his or her name and address at the beginning of his or her remarks for the formal record. If a speaker represents an association or group, he or she should identify the entity he or she represents.
- c. Groups of attendees are encouraged to designate a single member to speak on behalf of the group.
- d. Each speaker will be given three (3) minutes to speak, subject to extension at the discretion of the Supervisor or acting Chairperson.
- e. Speakers' comments shall be directed to the Board not to the audience.
- g. If an individual wishes to submit written comments or handouts, he or she may submit it to the Clerk, and the comments will be distributed to the Board.
- h. For Board of Trustees meetings, a public comment period limited to three (3) minutes per speaker and related only to agenda items will be placed on the Board agenda prior to the Consent Agenda. The public comment period limited to three (3) minutes per speaker at the end of the agenda will be for non-agenda items. A speaker may only speak one time during each public comment period, unless the Supervisor grants an additional period.

Board Meetings Code of Conduct Amendment Continued.

Requesting to Address the Board as an Agenda Item:

- a. Persons wishing to address the Board outside of the two public comment periods must submit a written request to the Clerk's Office by noon, the Tuesday prior to a Board of Trustees meeting in the following week.
- b. A request must include only one subject to be discussed, as well as a brief written summary of what will be discussed. Any documents or presentations for the address to the Board must be provided to the Clerk's Office with the request. Failure to provide presentation materials by the noon deadline will prevent their use during the presentation.
- c. Speakers will be limited to no more than five (5) minutes on the one topic they requested to discuss. A speaker may only address the Board as an agenda item, one (1) time a year on the same topic. However, a speaker may speak on the same topic at a different meeting, during the general public three- minute comment period.
- d. A person may not appear as a Board agenda item more than once a month.
- e. Speakers addressing the Board must direct their comments to the Board of Trustees and not to members of the audience or Township staff.
- f. All comments must be respectful and in a polite tone of voice.
- g. This period may not be used to campaign for an elected office or for or against a ballot proposal.

The Supervisor, or person acting as the Chairperson of the meeting, may end a public comment or agenda item discussion prior to the expiration of the permitted amount of time, for failure to follow the above rules for Public Meeting Decorum or Addressing the Board.

3. Board Members Conduct

- a. Treat all board members with respect and courtesy
- b. Always exhibit professional behavior
- c. Maintain confidentiality of township matters when it's appropriate
- d. Promptly disclose conflicts of interest, and take immediate action when one arises e. Remember your fiduciary duties

4. Recording and Telecasting of Meetings.

- a. All recording and telecasting devices in the meeting room shall be under the control of a person who is physically present by the device at all times.
- b. There shall be no recording or telecasting at meeting locations before the meeting is called to order during meeting recesses, and after the meeting is adjourned.

Moved by Monohon,

Seconded by Matsura, RESOLVED, to introduce the Board Meetings Code of Conduct Amendment for possible adoption at the November 12, 2024 meeting. A roll call vote was taken.

Ayes: Wall, Markee, Thomas, Bartolotta, Hauswirth, Matsura and Monohon

Nays: None

Absent: None

Motion carried unanimously.

9. New Business**9.1 Purchase of Three (3) Marked Police Patrol Vehicles**

The following memo was received by Police Chief Underwood.

We have identified three (3) marked patrol fleet vehicles that need to be replaced due to age and mileage. These vehicles are at or approaching one hundred thousand miles. As these vehicles have aged, mechanical failure and maintenance costs have increased.

We closely monitor the age and condition of our entire fleet. Our practice is to purchase several new patrol vehicles each year and sell the same number from our current patrol fleet at auction. We sell the highest mileage/oldest vehicles and rotate the new vehicles into the patrol fleet.

Our patrol vehicles are used by uniformed Officers for daily patrol, traffic details, school liaison activities, and all other uniformed special assignments. These vehicles are assigned as needed and routinely rotated throughout the fleet as necessary.

The vehicles for this proposed purchase are listed below:

<u>Vehicle</u>	<u>Model</u>	<u>Unit Price</u>	<u>Total</u>
2025 F150 Truck (3)	Police Package	50,000.00	150,000.00
	<u>Lighting/accessories/build out (3)</u>	20,000.00	60,000.00
		Total Cost	210,000.00

The vehicles listed above are being purchased through the State of Michigan MDeal cooperative bid contract #071B770180. Due to the state of the auto industry it is imperative that we place this order as soon as possible to ensure timely delivery in 2025. To issue a purchase order and place this order now, we will designate Police restricted-use federal drug forfeiture funds.

With continued funding for marked police vehicles in the 2025 Police budget, we will use those funds to pay for this purchase when we actually take delivery in 2025.

Based on the information set forth above, we respectfully request this honorable body approve the above described expenditure in an amount not to exceed \$210,000.00. Thank you in advance for your consideration.

As always, please do not hesitate to contact me if you have any questions or need further information.

Moved by Bartolotta,

Seconded by Thomas, RESOLVED, to approve the purchase of three (3) 2025 F150 Truck, Police Package, with lighting accessories build out for a cost not to exceed two-hundred ten thousand dollars (\$210,000.00) utilizing fiscal year 2025 funds. A roll call vote was taken.

Ayes: Wall, Markee, Thomas, Bartolotta, Hauswirth, Matsura and Monohon

Nays: None

Absent: None

Motion carried unanimously.

Supervisor Wall inquired how many new pick-up trucks the Township purchased. Chief Underwood stated that they have taken delivery of 3 pick up trucks around the middle of this year. Two trucks have been deployed and the final will be deployed shortly. They are great for visibility and there is more room than the sedans.

9.2 Waterford Township Cleaning Contract for 2025 and 2026 – Office Pride

The following memo was received by Mr. Justin Westlake, DPW Director.

It is my recommendation to approve the attached contract between Waterford Township and Office Pride to provide cleaning services for the Town Hall and Library facilities in 2025 & 2026. Office Pride provided cleaning services at the Library and Town Hall in 2024 and did a fantastic job. Our hope is that excellent service continues into 2025 and 2026.

Office Pride has provided pricing for the library assuming they will be open 6 days a week and Town Hall for 5 days per week. I have received hardly any complaints since Office Pride has assumed the cleaning duties for these facilities, and that's not typical. I believe we finally found a company that does a nice job at a reasonable price. Please see the cost table below:

<u>Library</u>	<u>Cost</u>
<u>Cleaning Services (6 Days a week)</u>	
2025 Monthly Cost (6 days per week)	\$ 3,990.00
2025 Yearly Cost (6 days per week)	\$ 47,880.00
<i>Option to add 7th day per week of cleaning in 2025 (monthly)</i>	\$ 95.00
<i>Option to add 7th day per week of cleaning in 2025 (yearly)</i>	\$ 1,140.00
2026 Monthly Cost (6 days per week)	\$ 4,150.00
2026 Yearly Cost (6 day per week)	\$ 49,800.00
<i>Option to add 7th day per week of cleaning in 2026 (monthly)</i>	\$ 105.00
<i>Option to add 7th day per week of cleaning in 2026 (yearly)</i>	\$ 1,260.00
2025 & 2026 Grand Total Cost Maximum Cost	\$ 100,080.00
 <u>Town Hall</u>	
<u>Cleaning Services (5 Days a week)</u>	
2025 Monthly Cost	\$ 4,095.00
2025 Yearly Cost	\$ 49,140.00
2026 Monthly Cost	\$ 4,289.00
2026 Yearly Cost	\$ 51,468.00
2025 & 2026 Grand Total Cost	\$ 100,608.00
 Total Maximum Cost for Library and Town Hall Cleaning for 2025&2026	\$ 200,688.00

The pricing in the contract provides for an option to add an additional day of cleaning (7 days) at the library in the event the library's schedule changes and they require additional services. The cost totals represent the maximum possible cost, assuming the library needs to utilize their services for all seven days. Likely, the total expense will be less.

The contract will be for two years (2025 and 2026), and we can evaluate our situation as we get into 2026 regarding cleaning services in 2027 and beyond.

Since Office Pride has been the only contractor in recent memory to provide acceptable service coupled with the fact, they are only raising their rate from 2024 by a small margin in 2025 (Approx. 2.7%), I recommend we forgo the bid process to obtain this service and keep Office Pride as our janitorial service provider in 2025 and 2026.

Waterford Township Cleaning Contract for 2025 and 2026 – Office Pride Continued.**Requested Board Action**

Authorize Supervisor Wall to sign the attached contract on Waterford Township's behalf with Office Pride for an amount not to exceed \$200,688 for Waterford's cleaning service needs in 2025 & 2026.

Moved by Bartolotta,
Seconded by Markee, RESOLVED, to authorize Supervisor Wall to sign the attached contract on Waterford Township's behalf with Office Pride for an amount not to exceed \$200,688 for Waterford's cleaning service needs in 2025 and 2026. A roll call vote was taken.

Ayes: Wall, Markee, Thomas, Bartolotta, Hauswirth, Matsura and Monohon

Nays: None

Absent: None

Motion carried unanimously.

9.3 Request to Approve Michigan Indigent Defense FY 2025 Grant Contract

The following memo was received by Ms. Ashley Johnson, Michigan Indigent Defense Commission Coordinator.

The Township of Waterford has been awarded a total authorized Budget of \$579,006.38 for the MIDC Fiscal Year (FY25), which runs October 1, 2024 to September 30, 2025. The State FY25 MIDC Grant Contribution is \$546,950.20; the Local Share Contribution is \$32,056.18. This grant contract only utilizes the funds provided under the grant.

At this time, formal approval of the MIDC FY25 Grant Contract and budget is sought. Attached to this memo is exhibit A, Fiscal Year 2025 Grant Contract.

The Court worked closely with the MIDC to derive the FY25 MIDC Budget, and the Court is satisfied the appropriation will meet indigent defense needs.

As such, the following resolution is respectfully recommended for the Township's consideration:

WHEREAS, The Michigan Indigent Defense Commission (MIDC) has the Township of Waterford grant funding in the amount of \$579,006.38 for the period of October 1, 2024 through September 30, 2025.

WHEREAS, The total program budget is \$579,006.38, which includes the required local share contribution by the Township of Waterford in the amount of \$32,056.18.

WHEREAS, The FY25 grant award is \$546,950.20, which is less than the previous year's award.

WHEREAS, The award provides funding to the 51st District Court for the purpose of continuing to bring indigent defense systems into compliance with the first four minimum indigent defense standards, MCL 780.993(6); and

Request to Approve Michigan Indigent Defense FY 2025 Grant Contract Continued.

WHEREAS,

The Michigan Indigent Defense Commission Act (MIDC Act), MCL 780.981, et al., requires local funding units to take over the delivery of indigent defense systems, MCL 780.983(g) and MCL 780.993(10) as specified in standards 1 – 8.

WHEREAS,

The Township of Waterford is the local funding unit for the 51st District Court.

WHEREAS,

The MIDC Act requires the Township of Waterford to create an annual compliance plan and cost analysis required to deliver indigent defense services in compliance with the approved MIDC standards, MCL 780.993(3).

WHEREAS,

The MIDC Act requires MIDC to appropriate funds and provide grant monies to local funding units for the costs in excess of the local share to continue to provide indigent defense services that comply with the minimum standards established by the MIDC, MCL 780.993(6).

WHEREAS,

The grant award funds the following position within 51st District Court: one (1) MIDC Coordinator, one (1) Managed Assigned Counsel.

WHEREAS,

The grant agreement has completed the grant review process in accordance with Township of Waterford procedures.

NOW, THEREFORE,

BE IT RESOLVED;

The Township of Waterford approves the MIDC FY 2025 Grant Contract with an authorized total budget of \$579,006.38.

Moved by Markee,

Seconded by Hauswirth, RESOLVED, to approve the Michigan Indigent Defense fiscal year 2025 Grant. A roll call vote was taken.

Ayes: Wall, Markee, Thomas, Bartolotta, Hauswirth, Matsura and Monohon

Nays: None

Absent: None

Motion carried unanimously.

9.4 Resolution to Accept Maintenance Agreement for Non-Motorized Pathway in MDOT Right of Way**RESOLUTION TO APPROVE NON-MOTORIZED PATH MAINTENANCE PERMIT WITH THE MICHIGAN DEPARTMENT OF TRANSPORTATION**

WHEREAS, the Waterford Township Board of Trustees has concluded that it is in the best interests of the health, safety and welfare of residents to remove and replace the non-motorized pedestrian bridge south of M-59 over the Clinton River, between Crescent Lake Road and Airport Road ("Project"); and

WHEREAS, the Michigan Department of Transportation, ("Department") has agreed that it is acceptable for the Charter Township of Waterford ("Township") to carry out the Project; and

Resolution to Accept Maintenance Agreement for Non-Motorized Pathway in MDOT Right of Way

WHEREAS, the Department requires a maintenance permit agreement, ("Agreement") with the Township (Exhibit A), which provides for the Township to follow several requirements including:

- 1) Be responsible for the entire cost of the Project;
- 2) Cause all Project work to be performed subject to Permit Number 101345;
- 3) Follow Agreement requirements relating to the use of bicycles;
- 4) Not rent or sublease the facility constructed as the Project;
- 5) Maintain the facility constructed as the Project in accordance with all applicable Federal and State laws and regulations, and regulations of the Department and provide as built plans to the Department.
- 6) Ensure the safety and security of the users of the Project location and maintain the Project location in a safe operation conditions.
- 7) Comply with all applicable requirements of the Natural Resources and Environmental Protection Act, 1994 PA 451, MCL 324.01 et. seq.;

WHEREAS, should the Township discontinue, abandon or change the use of the Project right of way to other than a non-motorized pedestrian facility, the Department will have the right to terminate the Agreement and immediately remove the facility constructed as the Project without reimbursement to the Township.

NOW THEREFORE BE IT RESOLVED THAT:

The Township Board has determined that it is in the best interests of the health, safety and welfare of its residents to remove and replace the non-motorized pedestrian bridge south of M-59 over the Clinton River, between Crescent Lake Road and Airport Road.

The Township Board agrees to the terms and conditions of the Non-Motorized Path Maintenance Permit, Contract Number 24-5401 as provided in Exhibit A and authorizes the Township Supervisor to execute the Agreement and request staff to carry out necessary work for the construction and maintenance of the Project.

BE IT FURTHER RESOLVED THAT the Clerk provide a certified copy of this Resolution to the Department.

CERTIFICATION

I hereby certify that this Resolution was adopted by the Charter Township of Waterford Board of Trustees at a regular meeting on October 28, 2024.

Charter Township of Waterford

Date

Kimberly Markee, Township Clerk

Moved by Monohon,
Seconded by Markee, RESOLVED, to approve Resolution to Accept Maintenance Agreement for Non-Motorized Pathway in MDOT Right of Way. A roll call vote was taken.

Ayes: Wall, Markee, Thomas, Bartolotta, Hauswirth, Matsura and Monohon
Nays: None
Absent: None

Motion carried unanimously.

9.5 Consider Property Rental Agreement for 2023 Crescent Lake Road with VanHoutte Farms

The following memo was received by Supervisor Wall.

PROPERTY RENTAL AGREEMENT

(1) This Property Rental Agreement ("Agreement") shall be effective as of the date of the last signature and is by and between the Charter Township of Waterford, a Municipal Corporation, whose address is 5200 Civic Center Drive, Waterford, Michigan 48329, hereinafter designated as the "**Landlord**", and R&L Produce by Van Houtte Farms, LLC, a Michigan limited liability company whose address is 11360 35 Mile Road, Romeo, Michigan 48065, hereinafter designated as the Tenant.

(2) Description of Rental Area and Purpose: The Landlord, in consideration of the rents to be paid and the covenants and agreements to be performed by the Tenant, does hereby rent to the Tenant the portion of the premises situated at the Parking Lot on the property known as 2303 Crescent Lake Road, Waterford Township, MI 48329 as depicted on that attached plot plan ("Premises") for the purpose of seasonal retail sales of fresh produce as a transient merchant.

(3) Term and Rent: This Agreement shall be for up to four (4) months per year (July, August, September, and October) beginning in calendar year 2025 and continuing through calendar year 2028, with the Tenant's rent payments to Landlord to be in the amounts listed below. The payments for August and September shall be made by the first day of those months. If Tenant commences use of the Premises in July, the payment shall be made on the date of that commencement, with the amount to be based on the number of use days in the month at the daily rate. Tenant shall provide payment for the month of October by the tenth day of the month based on the number of days Tenant will be using the Premises in October.

YEAR	MONTHLY RATE	DAILY RATE
a) 2025	\$1,500.00	\$50.00
b) 2026	\$1,550.00	\$51.50
c) 2027*	\$1,600.00	\$53.00
d) 2028*	\$1,650.00	\$54.50

(*) In calendar years 2027 and 2028 the Landlord or Tenant have the option to discontinue this rental agreement for any reason. The parties agree to exercise this option and notify the other party by March 1st in each of those years. Failure to provide notice by March 1st shall be considered a forfeiture of the Landlord or Tenant's right to discontinue this rental agreement in that given calendar year.

Electricity: Tenant is responsible for any and all cost including all metered electrical billings.

Water: Tenant is responsible for any and all costs including all metered billings.

(4) Insurance: Although the Landlord may insure the Premises on its general liability insurance coverage, Tenant shall have no right to or expectation of coverage under any insurance policies of the Township. During periods of occupancy the Tenant shall be required to provide commercial general liability insurance covering all operations including occupancy and/or use of the property with a minimum liability limit of one million dollars per occurrence. It is understood and agreed that the following shall be Additional Insured: The Landlord, including all elected and appointed officials, all employees and volunteers, all boards, commissions, and/or authorities and their board members, employees and volunteers. It is understood and agreed by naming the Landlord as additional insured, coverage afforded is considered to be primary and any other insurance the Landlord may have in effect shall be considered secondary and/or excess.

Consider Property Rental Agreement for 2023 Crescent Lake Road with VanHoutte Farms Continued.

(5) Assignment: The Tenant covenants not to assign or transfer this rental agreement or sublet said premises or any part thereof without the written consent of the Landlord. Any assignment, transfer, hypothecation, mortgage or subletting without said written consent shall give the Landlord the right to terminate this rental agreement and to reenter and repossess rented premises.

(6) Use and Occupancy: It is understood and agreed between parties hereto that said premises during the continuance of this rental agreement shall be used and occupied by Tenant only for the retail sale of fresh produce and purposes incidental thereto. The Tenant will not use the premises for any purpose in violation of any law, municipal ordinance or regulation, or its Transient Merchant License from the Township, and that on any breach of this agreement the Landlord may at its option terminate this rental agreement forthwith and reenter and repossess the rented premises.

(7) Tenant to Indemnify: The Tenant agrees to indemnify and hold harmless the Landlord from any liability for damages to any person or property in, on or about said rented premises due to negligence or other actions or omissions of Tenant or its employees, agents, and vendors.

(8) Repairs: The Tenant further covenants and agrees that it will, at its own expense, during the continuation of this agreement, keep the said premises clean and every part thereof in as good repair and at the expiration of the term yield and deliver up the same in like condition as when taken, reasonable use and wear thereof and damage by the elements excepted. The tenant shall not make any alterations, additions or improvements to said premises without the Landlord's written consent. The Tenant agrees to remove all market related items at the end of each use period in a calendar year, as well as, repair or fill in all holes in dirt and/or asphalt from market tent stakes or other market related use.

(9) Reservation: The Landlord shall have the right of inspection of the rented premises and a right of entry onto said rented property when such entry is necessary and incidental to the operation of the Township of Waterford.

(10) The Tenant further acknowledges that it has examined the said rented property prior to signing this rental agreement, and knows the condition thereof, and that no representations as to the condition or state of repairs thereof have been made by the Landlord which are not herein expressed, and the Tenant hereby accepts the rented property in its present condition at the date of the execution of this agreement.

(11) It is further agreed that the Tenant may seek a temporary sign permit from the Waterford Township Development Services Department for all signage used on the property for the duration of this rental agreement.

(12) In case any rent shall be due and unpaid or if default be made in any of the covenants herein contained, or if said rented premises shall be deserted or vacated, then it shall be lawful for the Landlord to reenter and repossess the said premises and to remove and dispose of any property of the Tenant that remains on the premises.

(13) One or more waivers of any covenant or condition by the Landlord shall not be construed as a waiver of a further breach of the same covenant or condition.

(14) Whenever under this agreement, a provision is made for notice of any kind it shall be deemed sufficient notice and service thereof if such notice to the Tenant is in writing addressed to the Tenant at the address in this Agreement or at the rented premises and deposited in the mail with postage prepaid and if such notice to the Landlord is in writing addressed to the address of the Landlord to the Attention of the Township Supervisor and deposited in the mail with postage prepaid.

Consider Property Rental Agreement for 2023 Crescent Lake Road with VanHoutte Farms Continued.

IN WITNESS WHEREOF, the parties have signed this Agreement on the dates indicated next to their signatures.

CHARTER TOWNSHIP OF WATERFORD

Gary Wall, Township Supervisor

Date

Kim Markee, Township Clerk

Date

R&L PRODUCE BY VAN HOUTTE FARMS, LLC

Rene Van Houtte, Manager/Member

Date

Larry Van Houtte, Manager/Member

Date

Moved by Hauswirth,
Seconded by Markee, RESOLVED, to approve the Property Rental Agreement for years 2025 through 2028 between Waterford Township and VanHoutte Farms LLC. A roll call vote was taken.

Ayes: Wall, Markee, Thomas, Bartolotta, Hauswirth, Matsura and Monohon

Nays: None

Absent: None

Motion carried unanimously.

9.6 Resolution to Amend Procedure to Participate in a Subdivision Road Special Assessment District (SAD)

The following memo was received by Supervisor Wall.

I respectfully request the Township Boards approval of the attached resolution to amend the procedure for consideration of participation in a Road Commission Special Assessment District.

Originally adopted on April 25, 2022, the procedure delegated certain administrative responsibilities directly to the Township Supervisor. The proposed amendments provide for the Supervisor to designate an individual to handle administrative duties related to these requests. As you may recall, when we created a DPW Engineering Assistant position, one of the job duties assigned to that role is serving as the lead administrator in maintaining the Township's neighborhood road match program. Amending the procedure will accomplish this.

Recommended motion: Motion to approve the resolution to amend the Township's procedure to consider participation in a Road Commission Special Assessment District

Thank you for your consideration.

Resolution to Amend Procedure to Participate in a Subdivision Road Special Assessment District (SAD) Continued.

**CHARTER TOWNSHIP OF WATERFORD RESOLUTION AMENDING
THE PROCEDURE FOR CONSIDERATION OF PARTICIPATION
IN A ROAD COMMISSION SPECIAL ASSESSMENT DISTRICT**

WHEREAS, on April 25, 2022, the Board of Trustees adopted a Resolution approving a Procedure to Consider the Potential Participation in a Road Commission Special Assessment District, ("SAD") when property owners request the Township to participate in an SAD to help lower the cost to the property owners in an SAD; and

WHEREAS, Public Act No 246 of 1931, MCL 41.271 et. seq. ("Act 246") as amended provides a procedure for improving county roads that may be initiated by property owner petitions representing more than 51% of lineal frontage on each road proposed for improvement. If all of the statutory requirements are met, and the RCOC deems the proposed improvements are necessary, they will make specifications and costs estimates and may ultimately create a special improvement district ("SAD") to fund the project; and

WHEREAS, in recognition of the benefit received by the public when subdivision roads are improved such as safer traveling conditions for the public, and for police, fire, and EMS, the Township Board has dedicated limited funding for, and wishes to amend its Procedure for Considering Requests from property owners to participate in an SAD by allowing the Supervisor to designate an individual to administer responding to such requests; and

WHEREAS, the steps required by Waterford Township to consider contributing to a road improvement project by the RCOC as amended, are provided for in Exhibit A, Consideration of Participation by Waterford Township in a Road Commission for Oakland County Improvement Project under Public Act 246 of 1931; and

NOW, THEREFORE, BE IT RESOLVED, that the Waterford Township Board of Trustees adopts the attached revised Consideration of Participation by Waterford Township in a Road Commission for Oakland County Improvement Project under Public Act 246 of 1931 to provide for the Supervisor to designate an individual to receive requests for the Township to participate in an SAD, to request the Budget Director to verify that funds are available, to request placement of the request on a Board of Trustees agenda, and to notify the requestor of the status of their request.

CERTIFICATION

I hereby certify that this Resolution was adopted by the Charter Township of Waterford Board of Trustees at a regular meeting on October 28, 2024.

Charter Township of Waterford

Date

Kim Markee, Township Clerk

Exhibit A

Consideration of Participation by Waterford Township in a Road Commission for Oakland County improvement project under Public Act 246 of 1931

1. Waterford Township property owners with linear footage along a road proposed for improvement submit signatures of interest to the RCOC to initiate RCOC consideration of a road improvement project.

Resolution to Amend Procedure to Participate in a Subdivision Road Special Assessment District (SAD) Continued.

2. The RCOC provides preliminary construction plans and costs estimates.
3. Representative(s) of the property owners submits a written request, with the RCOC cost estimates, to the Township Supervisor or his/her designee requesting that the Board of Trustees consider allowing an assessment at large against the Township to contribute to the cost of the SAD.
4. Supervisor or designee provides the request to the Budget Director or designee to determine whether there are sufficient funds in the budget to contribute up to 10% of the estimated project costs.
5. If the Budget Director or designee provides confirmation to the Supervisor or designee that sufficient funds are budgeted to allow a Township contribution of up to 10% of the estimated project costs, the Supervisor or designee places the request on an upcoming Board meeting Agenda. If sufficient funds are not available, the Supervisor or designee shall provide written notice of this to the person (s) who submitted a written request for Township participation.
6. The Board of Trustees will consider the request for contribution to the proposed project when it appears on a Board Agenda. If the Board of Trustees adopts a Resolution of Funding Support for the proposed RCOC project, the Clerk will send a copy of the Resolution to the RCOC and to the representative of the property owners, and the Supervisor or designee will request the Budget Director or their designee to encumber the funds.
7. If sufficient petition signatures are received by the RCOC, and the RCOC Board votes to proceed with the project, a Resolution will be adopted by the Board of Trustees indicating the exact amount the Township will contribute to the project. If the RCOC does not proceed with the project, there is no obligation for the Township to provide funding.

Originally Adopted: April 25, 2022

Amended: October 28, 2024

Moved by Bartolotta,

Seconded by Thomas, RESOLVED, to amend the Resolution to Amend Procedure to Participate in a Subdivision Road Special Assessment District (SAD). A roll call vote was taken.

Ayes: Wall, Markee, Thomas, Bartolotta, Hauswirth, Matsura and Monohon

Nays: None

Absent: None

Motion carried unanimously.

9.7 Resolution to Support Special Assessment District Road Improvement Project for Halkirk Dr., and Authorizing Contribution of Funds

The following memo was received by

The Waterford Township Board of Trustees has committed \$2 million for up to 10% contributions to improvements to subdivision roads through a Special Assessment District (SAD) with the Road Commission for Oakland County. As you know, all public subdivision roads in Waterford Township are under the jurisdiction of the RCOC for maintenance, but repaving is accomplished through the SAD process.

Resolution to Support Special Assessment District Road Improvement Project for Halkirk Dr., and Authorizing Contribution of Funds Continued.

Property owners with frontage on Halkirk Dr. have successfully circulated their first “expression of interest” petition and received preliminary construction plans and cost estimates to improve their roads through an SAD. Linda J. Smith, a resident within the proposed SAD district, has submitted the attached letter of interest to request the Township’s funding support.

As allowed by Public Act 246 of 1931, and in accordance with the Township’s adopted procedures for considering potential participation in a road commission SAD, we are being asked to consider Ms. Smith’s request for a contribution to the proposed road improvement project for Halkirk Dr. at 10% of estimated construction costs in the amount of \$73,556.06.

Per the adopted procedure, I have confirmed with the budget director that sufficient funds exist in the ARPA funds allocated by the Township Board to support this contribution.

Halkirk Dr.

Total estimated project cost	\$735,660.68
Base lot assessment	\$50,111.43
Max individual assessment	\$57,628.14
10% contribution	\$73,566.06

Attached to this memo are the resolution for consideration, Ms. Smith’s letter of interest, and a copy of the RCOC Notice to Property Owners Administrative Meeting for this project showing details of preliminary construction plans and cost estimates for this project.

**CHARTER TOWNSHIP OF WATERFORD
RESOLUTION SUPPORTING A ROAD COMMISSION PROJECT
FOR THE IMPROVEMENT OF COUNTY ROADS IN PARKWOOD SHORES HOMEOWNER'S
ASSOCIATION AND LAKELAND ESTATES SUBDIVISIONS, AND AUTHORIZING
CONTRIBUTION OF FUNDING
SHOULD A SPECIAL ASSESSMENT DISTRICT BE ESTABLISHED**

WHEREAS, Halkirk Dr. (“Road”) in the Parkwoode Shores Homeowner’s Association and Lakeland Estates Subdivisions in Waterford Township are county roads under the jurisdiction of the Road Commission of Oakland County (“RCOC”); and

WHEREAS, Public Act No 246 of 1931, as amended, MCL 41.271 et.seq. (“Act 246”) provides a procedure for the improvement of county roads when initiated by property owner petitions representing more than 51% of lineal frontage on each road proposed for improvement; and

WHEREAS, property owners have provided the RCOC with petitions of interest for improving Halkirk Dr. by creating a special assessment district (“SAD”) for funding the project, and the RCOC has provided preliminary construction plans and cost estimates for such a road improvement project in the amount of \$735,660.68; and

WHEREAS, the property owners who submitted a petition to the RCOC for a road improvement project have also provided a request to the Township to participate in an SAD, if one is established by the RCOC; and

WHEREAS, Act 246 allows the township to contribute to an SAD, thereby lowering the cost to the property owners in the assessment district, if the Board of Trustees agrees to be assessed a percentage of the total cost of a road improvement project; and

Resolution to Support Special Assessment District Road Improvement Project for Halkirk Dr., and Authorizing Contribution of Funds Continued.

WHEREAS, the Board of Trustees has determined that the proposed improvements for Halkirk Dr. will create a benefit to the public welfare and convenience of Township residents, and create safer driving conditions for police, fire and EMS personnel; and

WHEREAS, in the interest of allowing all SAD projects a chance to obtain funding support for their projects, the Board of Trustees reserves the right to withdraw funding support if the property owners in this SAD are unable to return a sufficient legal petition.

IT IS THEREFORE RESOLVED that in the event the Board of the RCOC approves an SAD for the improvement of Halkirk Dr. in the Parkwoode Shores Homeowners Association and Lakeland Estates Subdivisions, it is the intent of the Township Board to accept an assessment at large levied against the Township in an amount not to exceed 10% of the final cost of the project as determined by the RCOC.

IT IS FURTHER RESOLVED that in adopting this Resolution, the Township Board is not agreeing to or approving the Township paying any additional costs or expenses related to the SAD. If an SAD is established, a Resolution adopted by the Township Board will be required to establish the exact amount the Township will contribute to the project.

IT IS FURTHER RESOLVED that the Township reserves the right to withdraw funding support if a valid or sufficient legal petition is not returned to the RCOC within the time frame required.

IT IS FURTHER RESOLVED that the Township Clerk is directed to provide this Resolution to the RCOC for receipt and acceptance, and to the property owners who initiated the request for funding.

CERTIFICATION

I hereby certify that this Resolution was adopted by the Charter Township of Waterford Board of Trustees at a regular meeting on October 28, 2024.

Charter Township of Waterford

Date

Kim Markee, Township Clerk

Moved by Markee,
Seconded by Bartolotta, RESOLVED, to approve the Special Assessment District Road Improvement for Halkirk Dr. by creating a special assessment district ("SAD") for funding the project, and the RCOC has provided preliminary construction plans and cost estimates for such a road improvement project in the amount of \$735,660.68. A roll call vote was taken.

Ayes: Wall, Markee, Thomas, Bartolotta, Hauswirth, Matsura and Monohon
Nays: None
Absent: None

Motion carried unanimously.

9.8 Library Design – Single Source Vendor Request

The following memo was received by Ms. Julie Schafer, Library Director.

Please see the attached proposal from Library Design – a company that Waterford Township Public Library has done work with over the years in various capacities including selection of tables, chairs, and library specific items. This proposal is for the purchase of lounge seating and tables for the public areas of the building. This purchase was approved in the 2024 budget process and the funds are allocated in the account 27190-97132 (Ubbes Donation fund). In addition, we are requesting re-upholstery work on existing chairs to match fabrics and themes in the building.

Library Design has been in the library design business in Michigan for over 30 years. Many metro area libraries work with Library Design exclusively to provide turn-key solutions to offer choices on library furniture suitable for the public, to help with re-designs of existing buildings as well as new builds and the furniture and items that go into the buildings. They assist with fabric selection, in terms of color schemes and durability, and they install all items as well. They also provide the warranty coverage and handle it all with a dedicated project manager.

Due to time constraints upon library staff and the turn-key services provided by Library Design, we are requesting that Library Design Associates in Plymouth, Michigan be added as a Waterford single-source vendor for the selection, purchase, design and install of various furniture pieces as budgeted.

Requested Board Action

Approve Library Design as a single-source vendor and authorize Supervisor Gary Wall to sign the proposal of \$32,435.00 from Library Design to move forward with selection and ordering of specified new library furniture using the donation account funds from the Ubbes Donation in account 27190-97132.

Moved by Bartolotta,
Seconded by Hauswirth, RESOLVED, to approve Library Design as a single-source vendor and authorize Supervisor Gary Wall to sign the proposal of \$32,435.00 from Library Design to move forward with selection and ordering of specified new library furniture using the donation account funds from the Ubbes Donation in account 27190-97132. A roll call vote was taken.

Ayes: Wall, Markee, Thomas, Bartolotta, Hauswirth, Matsura and Monohon
Nays: None
Absent: None

Motion carried unanimously.

9.9 Class C and SDM Liquor Transfer, 4350 Dixie Hwy

The following memo was received by Clerk Markee.

**STATE OF MICHIGAN, OAKLAND COUNTY
CHARTER TOWNSHIP OF WATERFORD**

RESOLUTION APPROVING NEW ON PREMISES LIQUOR LICENSE

Class C and SDM Liquor Transfer, 4350 Dixie Hwy Continued.

At a regular meeting of the Charter Township of Waterford Board of Trustees, called to order by Supervisor Wall on October 28, 2024, at 6:00 P.M, the following resolution was offered: Moved by Bartolotta and Seconded by Thomas to

Approve the Transfer Ownership Escrowed 2024 Class C & SDM License with Sunday Sales Permit (PM), Specific Purpose Permit (Food), Dance-Entertainment Permit, Catering Permit And Outdoor Service (1 Area) From Hospitality Enterprises, Inc, Transfer location from R 1, 2705 Lapeer Rd, Auburn Hills to 4350 Dixie Hwy, Waterford; Transfer Governmental Unit under MCL 436.1531(1) from Auburn Hills City to Waterford Township; New Sunday Sales Permit (AM), New Sunday Sales Permit (PM) for the SDM License – Mixed Spirit Drink; Cancel Existing Outdoor Service (1 Area) and Catering Permit, and Cancel Existing Specific Purpose Permit (Food).

CERTIFICATION

I hereby certify that by the majority vote indicated above, this Resolution was adopted by The Charter Township of Waterford Board of Trustees on October 28, 2024.

DateKim Markee, Township Clerk
5200 Civic Center Drive, Waterford, MI 48329

Moved by Bartolotta,
Seconded by Thomas, RESOLVED, to approve the Resolution Approving a new on premises Liquor License at 4350 Dixie Hwy. A roll call vote was taken.

Ayes: Wall, Markee, Thomas, Bartolotta, Hauswirth, Matsura and Monohon
Nays: None
Absent: None

Motion carried unanimously.

9.10 Performance Resolution for Municipalities**PERFORMANCE RESOLUTIONS FOR MUNICIPALITIES**

This Performance Resolution (Resolution) is required by the Michigan Department of Transportation for purposes of issuing to a Municipality an "Individual Permit" for Use of State Highway Right of Way", and/or an "Annual Application and Permit for Miscellaneous Operations within State Highway Right of Way".

RESOLVED WHEREAS, the Charter Township of Waterford hereinafter referred to as the "MUNICIPALITY," periodically applied to the Michigan Department of Transportation, hereinafter referred to as the "DEPARTMENT," for permits, referred to as "PERMIT," to construct, operate, use and/or maintain utilities or other facilities, or to conduct other activities, on, over, and under State Highway Right of Way at various locations within and adjacent to its corporate limits;

NOW THEREFORE, in consideration of the DEPARTMENT granting such PERMIT, the MUNICIPALITY agrees that:

Performance Resolution for Municipalities Continued.

1. Each party to this Resolution shall remain responsible for any claims arising out of their own acts and/or omissions during the performance of this Resolution, as provided by law. This Resolution is not intended to increase either party's liability for, or immunity from, tort claims, nor shall it be interpreted, as giving either party hereto a right of indemnification, either by Agreement or a law, for claims arising out of the performance of this Agreement.
2. If any of the work performed for the MUNICIPALITY is performed by a contractor, the MUNICIPALITY shall require its contractor to hold harmless, indemnify and defend in litigation, the State of Michigan, the DEPARTMENT and their agents and employee's, against any claims for damages to public or private property and for injuries to person arising out of the performance of the work, except for claims that result from the sole negligence or willful acts of the DEPARTMENT, until the contractor achieves final acceptance of the MUNICIPALITY Failure of the MUNICIPALITY to require its contractor to indemnify the DEPARTMENT, as set forth above, shall be considered a breach of its duties to the DEPARTMENT.
3. Any work performed for the MUNICIPALITY by a contractor or subcontractor will be solely as a contractor for the MUNICIPALITY and not as a contractor or agent of the DEPARTMENT. The DEPARTMENT shall not be subject to any obligations or liabilities by vendors and contractors of the MUNICIPALITY, or their subcontractors or any other person not a party to the PERMIT without the DEPARTMENT'S specific prior written consent and notwithstanding the issuance of the PERMIT. Any claims by any contractor or subcontractor will be the sole responsibility of the MUNICIPALITY.
4. The MUNICIPALITY shall take no unlawful action or conduct, which arises either directly or indirectly out of its obligations, responsibilities, and duties under the PERMIT which results in claims being asserted against or judgment being imposed against the State of Michigan, the Michigan Transportation Commission, the DEPARTMENT, and all officers, agents and employees thereof and those contracting governmental bodies performing permit activities for the DEPARTMENT and all officers, agents, and employees
5. The MUNICIPALITY will, by its own volition and/or request by the DEPARTMENT, promptly restore and/or correct physical or operating damages to any State Highway Right of Way resulting from the installation construction, operation and/or maintenance of the MUNICIPALITY'S facilities according to a PERMIT issued by the DEPARTMENT. thereof, pursuant to a maintenance contract. In the event that the same occurs, for the purposes of the PERMIT, it will be considered as a breach of the PERMIT thereby giving the State of Michigan, the DEPARTMENT, and/or the Michigan Transportation Commission a right to seek and obtain any necessary relief or remedy, including, but not by way of limitation, a judgment for money damages.
6. With respect to any activities authorized by a PERMIT, when the MUNICIPALITY requires insurance on its own or its contractor's behalf it shall also require that such policy include as named insured the State of Michigan, the Transportation Commission, the DEPARTMENT, and all officers, agents, and employees thereof and those governmental bodies performing permit activities for the DEPARTMENT and all officers, agents, and employees thereof, pursuant to a maintenance contract.
7. The incorporation by the DEPARTMENT of this *Resolution* as part of a PERMIT does not prevent the DEPARTMENT from requiring additional performance security or insurance before issuance of a PERMIT.
8. This *Resolution* shall continue in force from this date until cancelled by the MUNICIPALITY or the DEPARTMENT with no less than thirty (30) days prior written notice provided to the other party. It will not be cancelled or otherwise terminated by the MUNICIPALITY with regard to any PERMIT which has already been issued or activity which has already been undertaken.

Performance Resolution for Municipalities Continued.

BE IT FURTHER RESOLVED that the following position(s) are authorized to apply to the DEPARTMENT for the necessary permit to work within State Highway Right of Way on behalf of the MUNICIPALITY.

Title and/or Name:Supervisor, Supervisor's Executive Assistant, Township Clerk and Deputy ClerkJustin Westlake – DPW Director, Derek VanDam Scott McGrady – DPW SuperintendentsKris Goetze – DPW Engineer and Katie Bryant – Engineering Assistant

I HEREBY CERTIFY that the foregoing is a true copy of a resolution adopted by the Board of Trustees of the Charter Township of Waterford of Oakland County at a Regular meeting held the 13th day of November, A.D. 2023.

Signed

Title and Print Signed Name

Moved by Markee,
Seconded by Hauswirth, RESOLVED, to adopt the Performance Resolution for Municipalities. A roll call vote was taken.

Ayes: Wall, Markee, Thomas, Bartolotta, Hauswirth, Matsura and Monohon

Nays: None

Absent: None

Motion carried unanimously.

9.11 Michigan Community Collective, LLC's Request for an Extension of Its Medical Marihuana Provisioning Center Conditional Approval

The following memo was presented by the Law Firm of Michael D. Stein, PLLC.

I trust this letter finds you well. On behalf of Michigan Community Collective, LLC, I am writing to formally request inclusion in the October 28th, 2024, Township Board of Trustees meeting agenda to discuss the extension of the Medical Marihuana license deadline for the provisioning facility, for which a license was granted on March 14, 2022.

The current license deadline is October 31st, 2024. However, due to environmental remediation and the EGLE permit delay encountered during the approval and construction process of the facility, I am seeking the Board's consideration for an extension of this deadline until January 31st, 2025.

The construction project pertains to the approved 4,000-square-foot dispensary building located at the northwest corner of Telegraph and Elizabeth Lake Road, with the specific address being 440 Elizabeth Lake Road.

The site and building construction is almost complete with progress being made daily. The property is now being prepped for concrete and graded for paving with the entrances nearing completion.

Michigan Community Collective, LLC's Request for an Extension of Its Medical Marihuana Provisioning Center Conditional Approval Continued.

I kindly request the opportunity to present more details and address any concerns during the upcoming Township Board of Trustees meeting. Your consideration of this matter is greatly appreciated.

Thank you for your attention to this request, and I look forward to the opportunity to discuss it further with the Township Board.

Mr. Stein addressed the Board of Trustees.

Clerk Markee inquired why it took so long as the prior extension Resolution stated that the last extension stated that it would be the last extension. Clerk Markee, and Attorney Shortley, clarified that this was the 3rd extension. Attorney Shortley stated that, "This shall be the final extension granted unless the Provisioning Center is completely constructed, and the site meets the site plan requirements, but the applicant requires additional time to receive final approval from the Cannabis Regulatory Agency and the Township."

Mr. Stein stated that the building is about 90% complete, and Supervisor Wall stated that he's requesting an additional 92 days.

Attorney Shortley clarified that this is a Medical Marihuana license and asked if they would be able to operate as a medical license.

Mr. Stein stated that they would apply for the Adult Use license after opening so they could open as Adult Use.

No motion was made.

9.12 Citizen to Address the Board; Lila Ball Regarding Community Bond Proposal

Lila Ball, spoke in favor of the Community Center Bond Proposal.

9.13 Citizen to Address the Board; Vaugh Wagner Regarding New Community Center, Airbnb's and the Open Meetings Act

Mr. Vaughn Wagner spoke in favor of the Community Center Bond Proposal, spoke against Airbnb's, Short Term Rentals, and Short Term dwellings. He continued by sharing concerns about the Open Meetings Act.

9.14 Public Comments Limited to Three (3) Minutes Per Speaker.

Nick Skrzypczak, 2802 Riverside, thanked the Board for not making a motion to extend Michigan Community Collective, LLC.

Robin McGregor, 2629 Silverside Drive, thank the Clerk for the great job that she did at the Early Voting Center, and her office was proficient, and thanked the Board for not motioning to extend the provisioning center.

Donna Wall, 3450 Alco Drive, stated that not one candidate attended the 2025 budget meetings.

Supervisor Wall clarified that there were two elections in Waterford Township where marihuana questions were on the ballot, and they passed over 65%. When the second one passed, they started doing research. Cannabis people may circulate a petition and place a question on our ballot. If it were to pass the State would regulate the cannabis in the township. The Board worked to set regulations so that they were in control and not the state.

10 Adjournment

Moved by Thomas,
Seconded by Bartolotta, RESOLVED, to adjourn the meeting at 7:49 p.m. A roll call vote was taken.

Ayes: Wall, Markee, Thomas, Bartolotta, Hauswirth, Matsura and Monohon
Nays: None
Absent: None

Motion carried unanimously.

Kim Markee, Clerk

Gary Wall, Supervisor

10/09/2024 16:01 | WATERFORD TOWNSHIP
Tlievois | AP CHECK RECONCILIATION REGISTER

| P 1
| apchkrcn

FOR CASH ACCOUNT: 70000 01000

FOR: Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
315305	10/15/2024	PRINTED	011015 TRACTION	432.00			
315306	10/15/2024	PRINTED	011016 GREAT LAKES ACE HARDWARE	95.89			
315307	10/15/2024	PRINTED	011121 AC TIRE & SERV CTR	2,020.09			
315308	10/15/2024	PRINTED	011130 ADCS LLC	742.00			
315309	10/15/2024	PRINTED	011296 ALL STAR ELITE SPORTS	925.69			
315310	10/15/2024	PRINTED	011297 ALLAY COUNSELING PLLC	120.00			
315311	10/15/2024	PRINTED	011484 ARAMARK REFRESHMENT SERVI	44.32			
315312	10/15/2024	PRINTED	011526 MARINER INSTITUTIONAL LLC	6,249.99			
315313	10/15/2024	PRINTED	011730 ARROW PRINTING	526.70			
315314	10/15/2024	PRINTED	013474 ALL STAR AWARDS	80.00			
315315	10/15/2024	PRINTED	013537 SCHMIDT, ISGRIGG, ANDERSON	815.76			
315316	10/15/2024	PRINTED	013572 ANDY'S STATEWIDE	95.00			
315317	10/15/2024	PRINTED	013666 APOLLO FIRE APPARATUS SAL	713.19			
315318	10/15/2024	PRINTED	013685 APPLIED INNOVATION	2,368.74			
315319	10/15/2024	PRINTED	013764 SANDRA ASPINALL	600.00			
315320	10/15/2024	PRINTED	014472 ALPHA DIRECTIONAL BORING	4,400.00			
315321	10/15/2024	PRINTED	021079 BAKER & TAYLOR BOOKS	2,308.39			
315322	10/15/2024	PRINTED	023374 BILL PARSONS HORSESHOE &	455.00			
315323	10/15/2024	PRINTED	023460 BLACKSTONE PUBLISHING	67.99			
315324	10/15/2024	PRINTED	023602 BOUND TREE MEDICAL LLC	905.40			
315325	10/15/2024	PRINTED	023835 BUGS BEE GONE LLC	1,150.00			
315326	10/15/2024	PRINTED	023854 BUSY BODIES	429.00			
315327	10/15/2024	PRINTED	030272 SECU, LLC	600.00			
315328	10/15/2024	PRINTED	030406 CUSTOM DECK CREATIONS	100.00			
315329	10/15/2024	PRINTED	030604 M/I HOMES OF MICHIGAN LLC	800.00			
315330	10/15/2024	PRINTED	030754 SUMMIT COMPANY	1,000.00			
315331	10/15/2024	PRINTED	030758 ALLEN EDWIN HOMES	800.00			
315332	10/15/2024	PRINTED	030777 R AND D DRYWALL INC	3,013.00			
315333	10/15/2024	PRINTED	031337 HUTCHINSON ELECTRIC	1,670.00			
315334	10/15/2024	PRINTED	031563 IMPERIAL EXPRESS	600.00			
315335	10/15/2024	PRINTED	031566 COMPLETE HOME IMPROVEMENT	100.00			
315336	10/15/2024	PRINTED	031600 DL MANAGEMENT LLC	600.00			
315337	10/15/2024	PRINTED	031616 SPOILED ROTTEN HOMES	100.00			
315338	10/15/2024	PRINTED	031620 4355 DIXIE HWY	600.00			
315339	10/15/2024	PRINTED	031638 AGP CONSTRUCTION LLC	700.00			
315340	10/15/2024	PRINTED	031656 NORTHERN HOME BUILDERS LL	400.00			
315341	10/15/2024	PRINTED	031864 WRIGHT WAY CONTRACTOR	100.00			
315342	10/15/2024	PRINTED	032438 BELLA DECKS LLC	100.00			
315343	10/15/2024	PRINTED	032864 VIP RESTORATION LLC	400.00			
315344	10/15/2024	PRINTED	038187 HUNTINGTON CONSTRUCTION I	600.00			
315345	10/15/2024	PRINTED	038407 DIAMOND CREEK HOMES	100.00			
315346	10/15/2024	PRINTED	038748 FOX MANOR INC	1,200.00			
315347	10/15/2024	PRINTED	041062 CARL CORPORATION	3,800.00			
315348	10/15/2024	PRINTED	041192 CDW GOVERNMENT INC	6,132.69			
315349	10/15/2024	PRINTED	041460 CLYDES FRAME & WHEEL SERV	7,536.38			
315350	10/15/2024	PRINTED	041495 CMP DISTRIBUTORS INC	1,264.75			
315351	10/15/2024	PRINTED	041572 COMMUNITY HOUSING NETWORK	24.00			
315352	10/15/2024	PRINTED	043202 CENTER POINT LARGE PRINT	94.91			
315353	10/15/2024	PRINTED	043233 CEMIFY	4,093.75			
315354	10/15/2024	PRINTED	043376 CINTAS CORP	2,220.29			
315355	10/15/2024	PRINTED	043952 CYNERGY PRODUCTS	475.00			
315356	10/15/2024	PRINTED	044052 COBALT HOLDINGS, LLC	4,500.00			

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CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
315357	10/15/2024	PRINTED	044064 CONTRACTORS FENCE & GATE	1,898.95			
315358	10/15/2024	PRINTED	044217 CHET'S RENT-ALL	805.88			
315359	10/15/2024	PRINTED	053389 LUNGHAMER GMC INC	2,574.15			
315360	10/15/2024	PRINTED	053562 JACK DOHENY COMPANIES INC	206.65			
315361	10/15/2024	PRINTED	053580 DOORS OF PONTIAC	24,599.00			
315362	10/15/2024	PRINTED	063476 ELECTROCOMM-MICHIGAN, INC	130.00			
315363	10/15/2024	PRINTED	063947 EXCITE TOUR LLC	21,915.00			
315364	10/15/2024	PRINTED	064008 ELECTRONIC MONITORING SYS	750.75			
315365	10/15/2024	PRINTED	081467 FOUR SEASONS CONTRACTORS	2,850.00			
315366	10/15/2024	PRINTED	083373 FIRESTONE TIRE & SERV CTR	1,424.34			
315367	10/15/2024	PRINTED	091069 GARDNER PROPERTIES	477.00			
315368	10/15/2024	PRINTED	093025 CENGAGE LEARNING INC/GALE	263.26			
315369	10/15/2024	PRINTED	093566 GOLDEN AGE CLUB	1,666.00			
315370	10/15/2024	PRINTED	093594 GOOSE BUSTERS	455.00			
315371	10/15/2024	PRINTED	093608 GOYTEE MECHANICAL CO, IN	7,255.40			
315372	10/15/2024	PRINTED	093705 GRAINGER	814.40			
315373	10/15/2024	PRINTED	093823 GREEN MEADOWS LAWNSCAPE,	11,553.00			
315374	10/15/2024	PRINTED	093833 GUARDIAN ENVIRONMENTAL SE	5,733.84			
315375	10/15/2024	PRINTED	093863 GREAT LAKES WATER AUTHORITY	3,331.66			
315376	10/15/2024	PRINTED	101950 HYDRO CORP	8,579.00			
315377	10/15/2024	PRINTED	103018 DERWOOD HAINES JR	1,170.00			
315378	10/15/2024	PRINTED	103059 HARTWELL CEMENT CO	24,980.00			
315379	10/15/2024	PRINTED	103641 HOME CONFINEMENT	1,924.00			
315380	10/15/2024	PRINTED	103841 HUTCHINSONS ELECTRIC INC	1,670.00			
315381	10/15/2024	PRINTED	113489 IMPERIAL DADE	216.60			
315382	10/15/2024	PRINTED	113491 IMPRESSIVE PRINTING & PRO	311.00			
315383	10/15/2024	PRINTED	113542 INGRAM LIBRARY SERVICES	488.29			
315384	10/15/2024	PRINTED	113587 INDUSTRIAL CHEM LABS AND	444.78			
315385	10/15/2024	PRINTED	114557 INTERNATIONAL CONTROLS &	285.00			
315386	10/15/2024	PRINTED	121011 J&B MEDICAL SUPPLY	217.40			
315387	10/15/2024	PRINTED	121560 JOES ARMY NAVY	36.00			
315388	10/15/2024	PRINTED	123583 JOE'S GREAT AMERICAN TREE	3,200.00			
315389	10/15/2024	PRINTED	143250 KELLER CUSTOM PAINTING LLC	2,800.00			
315390	10/15/2024	PRINTED	143837 JASON KUCMIERZ	85.00			
315391	10/15/2024	PRINTED	153068 OSCAR W LARSON CO	395.97			
315392	10/15/2024	PRINTED	153109 LAKES AREA MARTIAL ARTS	482.40			
315393	10/15/2024	PRINTED	153214 HALO BRANDDED SOLUTIONS	1,351.74			
315394	10/15/2024	PRINTED	153604 HAROLD J LOVE, PLLC	750.00			
315395	10/15/2024	PRINTED	161086 MACQUEEN EMERGENCY GROUP	6,038.47			
315396	10/15/2024	PRINTED	161140 MCNABS HARDWARE	114.08			
315397	10/15/2024	PRINTED	161373 MICHIGAN WASH CO LLC	90.00			
315398	10/15/2024	PRINTED	161790 MTA	500.00			
315399	10/15/2024	PRINTED	163095 MAZZA AUTO PARTS INC	32.98			
315400	10/15/2024	PRINTED	163371 MICHIGAN COURT SERV INC	2,408.00			
315401	10/15/2024	PRINTED	163423 MACALLISTER RENTALS	686.00			
315402	10/15/2024	PRINTED	163476 MIDWEST TAPE	23.24			
315403	10/15/2024	PRINTED	163493 MICHIGAN RECREATIONAL CON	7,500.00			
315404	10/15/2024	PRINTED	163508 FERGUSON WATERWORKS #3386	5,630.50			
315405	10/15/2024	PRINTED	163866 MUNICIPAL EMERGENCY SERVI	2,022.50			
315406	10/15/2024	PRINTED	164208 MAMMOTH CONSTRUCTION LLC	17,538.00			
315407	10/15/2024	PRINTED	181587 NOT JUST GUNS OF MASON	169.93			
315408	10/15/2024	PRINTED	181694 NUCAST LLC	2,617.00			

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CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
315409	10/15/2024	PRINTED	183021 NATIONAL TRAILS	1,240.00			
315410	10/15/2024	PRINTED	183611 NOVA TESTING, LLC	1,962.00			
315411	10/15/2024	PRINTED	183952 NYE UNIFORM COMPANY	1,665.45			
315412	10/15/2024	PRINTED	193007 AUBURN HILLS CAMPUS - OCC	5,100.00			
315413	10/15/2024	PRINTED	193010 OAKLAND FUELS INC	933.28			
315414	10/15/2024	PRINTED	193280 OFFICE PRIDE COMMERCIAL C	7,961.79			
315415	10/15/2024	PRINTED	193293 OGLETREE,DEAKINS,NASH,SMO	142.00			
315416	10/15/2024	PRINTED	193544 ONSITE SUBSTANCE ABUSE TE	224.00			
315417	10/15/2024	PRINTED	193713 ORKIN, LLC	60.99			
315418	10/15/2024	PRINTED	204040 OAKLAND COUNTY TREASURER	708.00			
315419	10/15/2024	PRINTED	204040 OAKLAND COUNTY TREASURER	672.00			
315420	10/15/2024	PRINTED	204040 OAKLAND COUNTY TREASURER	2,035.25			
315421	10/15/2024	PRINTED	204040 OAKLAND COUNTY TREASURER	27,620.49			
315422	10/15/2024	PRINTED	204665 OAKLAND COUNTY TREASURER	792,039.45			
315423	10/15/2024	PRINTED	204860 ROAD COMMISSION FOR	454.16			
315424	10/15/2024	PRINTED	213211 PERCEPTIVE CONTROLS INC	148.00			
315425	10/15/2024	PRINTED	213401 PITNEY BOWES GLOBAL FINAN	953.55			
315426	10/15/2024	PRINTED	213714 PRINTING SYSTEMS INC	2,798.59			
315427	10/15/2024	PRINTED	213723 PROGRESSIVE AE	1,750.00			
315428	10/15/2024	PRINTED	222471 GRACE CHURCH COMMERCE	75.00			
315429	10/15/2024	PRINTED	222475 BOB IANNACCONE	200.00			
315430	10/15/2024	PRINTED	222476 MARY BELLEHUMEUR	170.00			
315431	10/15/2024	PRINTED	222477 LAURA MERSINO	20.00			
315432	10/15/2024	PRINTED	222481 NICOLE ATKINSON	90.00			
315433	10/15/2024	PRINTED	222488 KAYLA JONES	200.00			
315434	10/15/2024	PRINTED	227058 MARY SHECK	50.00			
315435	10/15/2024	PRINTED	227242 PAULINE CLARK	55.00			
315436	10/15/2024	PRINTED	241008 RKA PETROLEUM COMPANIES,	36,382.70			
315437	10/15/2024	PRINTED	251020 S&L AUTOBODY & FRAME LLC	1,748.58			
315438	10/15/2024	PRINTED	251307 CHRISTOPHER SHEMKE	155.00			
315439	10/15/2024	PRINTED	251359 SIGNED IDEAS LLC	1,500.00			
315440	10/15/2024	PRINTED	251836 STAMELL LAW PLLC	90.00			
315441	10/15/2024	PRINTED	253160 SCRAMLIN FEEDS	407.00			
315442	10/15/2024	PRINTED	253293 SHIFMAN FOUNIER, PLC	19,000.00			
315443	10/15/2024	PRINTED	253512 SMART START MICHIGAN	5,014.00			
315444	10/15/2024	PRINTED	253533 SMART BUSINESS SOURCE	2,838.66			
315445	10/15/2024	PRINTED	254839 STRYKER SALES LLC	589.90			
315446	10/15/2024	PRINTED	254865 STATE CRUSHING INC	662.90			
315447	10/15/2024	PRINTED	261330 THORNTON & GROOMS INC	12.00			
315448	10/15/2024	PRINTED	263255 EUROFINS ENVIRONMENT TEST	9,798.80			
315449	10/15/2024	PRINTED	263372 JAMES D TIPPIN	7,900.00			
315450	10/15/2024	PRINTED	263737 TRUGREEN	945.88			
315451	10/15/2024	PRINTED	263841 TURNER SANITATION PORTABL	1,860.00			
315452	10/15/2024	PRINTED	273533 UNIFIRST CORP	291.70			
315453	10/15/2024	PRINTED	281013 MELISSA VAINIK	2,760.00			
315454	10/15/2024	PRINTED	283247 VESCO OIL CORP	220.00			
315455	10/15/2024	PRINTED	291206 JOSHUA WEST	750.00			
315456	10/15/2024	PRINTED	291365 LINDE GAS & EQUIPMENT INC	38.19			
315457	10/15/2024	PRINTED	291365 LINDE GAS & EQUIPMENT INC	172.78			
315458	10/15/2024	PRINTED	291365 LINDE GAS & EQUIPMENT INC	457.33			
315459	10/15/2024	PRINTED	293070 WATERFORD UMPIRES ASSOCIA	840.00			
315460	10/15/2024	PRINTED	293079 WATER LANDSCAPES LLC	1,560.00			

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CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
315461	10/15/2024	PRINTED	293348 WHITLOCK BUSINESS SYSTEMS	5,385.86			
315462	10/15/2024	PRINTED	293605 WORLDWIDE INTERPRETERS IN	6,716.48			
315463	10/15/2024	PRINTED	304778 WATERFORD SCHOOL DISTRICT	1,799.21			
315464	10/15/2024	PRINTED	500132 BEHLER YOUNG COMPANY	802.55			
315465	10/15/2024	PRINTED	500281 OREILLY AUTO (WATERFORD)	129.95			
315466	10/15/2024	PRINTED	500483 CSG FORTE PAYMENTS INC	528.00			
315467	10/15/2024	PRINTED	500502 ASSURED TRUCK REPAIR INC	1,215.72			
315468	10/15/2024	PRINTED	500518 CUMMINS INC	15,849.00			
315469	10/15/2024	PRINTED	500569 KENT COUNTY DPW	90.00			
			165 CHECKS	CASH ACCOUNT TOTAL	1,230,573.27		.00

Advance Run Mailed Checks.

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CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
315244	10/01/2024	PRINTED	031289 BCI CONSTRUCTION	1,000.00			
315245	10/01/2024	PRINTED	031510 REDWOOD GRILL	600.00			
315246	10/01/2024	PRINTED	043364 AT&T MOBILITY	444.26			
315247	10/01/2024	PRINTED	043626 CONSUMERS ENERGY	569.04			
315248	10/01/2024	PRINTED	053253 DTE ENERGY	12,181.70			
315249	10/01/2024	PRINTED	061452 ELITE STOR CONSTRUCTION L	102,045.30			
315250	10/01/2024	PRINTED	073010 SCOTT ALEF	69.50			
315251	10/01/2024	PRINTED	073244 KENNETH ESTELL	115.14			
315252	10/01/2024	PRINTED	073317 SCOTT GOOD	87.00			
315253	10/01/2024	PRINTED	073855 JENNIFER THOM	1,017.01			
315254	10/01/2024	PRINTED	073952 CHRISTINE WHITE	40.23			
315255	10/01/2024	PRINTED	091087 JUSTIN GALVAN	1,000.00			
315256	10/01/2024	PRINTED	103050 THE HARTFORD	6,149.08			
315257	10/01/2024	PRINTED	111765 ISCG	1,093.86			
315258	10/01/2024	PRINTED	113491 IMPRESSIVE PRINTING & PRO	608.50			
315259	10/01/2024	PRINTED	161570 MONTGOMERY & SONS INC	6,426.79			
315260	10/01/2024	PRINTED	163082 HYLAND SOFTWARE, INC	51.57			
315261	10/01/2024	PRINTED	163282 MEDMUTUAL LIFE	5,501.56			
315262	10/01/2024	PRINTED	204040 OAKLAND COUNTY TREASURER	3,034.00			
315263	10/01/2024	PRINTED	204507 OAKLAND COUNTY CIRCUIT CO	50.00			
315264	10/01/2024	PRINTED	204810 OAKLAND COUNTY REGISTER O	39.00			
315265	10/01/2024	PRINTED	204860 ROAD COMMISSION FOR	137.08			
315266	10/01/2024	PRINTED	213247 PENZIEN'S PRODUCE	850.00			
315267	10/01/2024	PRINTED	241965 R&R EARTHMOVERS, INC	2,000.00			
315268	10/01/2024	PRINTED	293079 WATER LANDSCAPES LLC	650.00			
315269	10/01/2024	PRINTED	343206 MICHAEL ZAYED	15,009.00			
315270	10/08/2024	PRINTED	013840 AUTO-OWNERS INSURANCE	1,749.00			
315271	10/08/2024	PRINTED	023068 K & Q LAW, PC	1,200.00			
315272	10/08/2024	PRINTED	030792 DANIEL ROBERTSON	100.00			
315273	10/08/2024	PRINTED	043582 COMPREHENSIVE RISK SERV I	9,287.50			
315274	10/08/2024	PRINTED	043626 CONSUMERS ENERGY	4,408.32			
315275	10/08/2024	PRINTED	043904 COMERICA COMMERCIAL CARD	3,406.85			
315276	10/08/2024	PRINTED	051007 DTE ENERGY	73,986.29			
315277	10/08/2024	PRINTED	053253 DTE ENERGY	25,553.69			
315278	10/08/2024	PRINTED	073234 JUSTIN DAYMON	617.91			
315279	10/08/2024	PRINTED	073398 TORI HEGLIN	320.00			
315280	10/08/2024	PRINTED	073574 MICHAEL MOSHIER	279.00			
315281	10/08/2024	PRINTED	073808 KYLE SAFFRON	229.00			
315282	10/08/2024	PRINTED	073973 AUSTIN MOLL	435.00			
315283	10/08/2024	PRINTED	073983 JULIE SCHAEFER	17.50			
315284	10/08/2024	PRINTED	083466 FLEX ADMINISTRATORS INC	418.25			
315285	10/08/2024	PRINTED	123606 ROSATI, SCHULTZ, JOPPICH	57,016.35			
315286	10/08/2024	PRINTED	143401 SHILA KIANDER	25.00			
315287	10/08/2024	PRINTED	143541 KNOX COMPANY	108.00			
315288	10/08/2024	PRINTED	143707 KRONOS SAASHR, INC	1,434.39			
315289	10/08/2024	PRINTED	153602 FOUNDERS SERIES OF LOCKTO	1,202.00			
315290	10/08/2024	PRINTED	161014 MI MUNICIPAL RISK MGMT	33,825.23			
315291	10/08/2024	PRINTED	161134 METRO SIGNS & LIGHTING	26,995.00			
315292	10/08/2024	PRINTED	161431 MINDFUL MEDITATION SERVIC	250.00			
315293	10/08/2024	PRINTED	174185 STATE BAR OF MICHIGAN	415.00			
315294	10/08/2024	PRINTED	193277 ACI PAYMENTS, INC	75.00			
315295	10/08/2024	PRINTED	204040 OAKLAND COUNTY TREASURER	1,090.64			

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CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
315296	10/08/2024	PRINTED	204040 OAKLAND COUNTY TREASURER	1,368.64			
315297	10/08/2024	PRINTED	204040 OAKLAND COUNTY TREASURER	1,753.57			
315298	10/08/2024	PRINTED	204910 OAKLAND CNTY TREASURERS O	367.50			
315299	10/08/2024	PRINTED	213565 OCWRC	1,406.53			
315300	10/08/2024	PRINTED	233853 QUALITY STRUCTURES OF CEN	5,853.10			
315301	10/08/2024	PRINTED	251035 SAMS CLUB DIRECT	134.02			
315302	10/08/2024	PRINTED	271481 UNITED STATES LIABILITY I	1,057.00			
315303	10/08/2024	PRINTED	293355 WILBUR WHITE JR	2,670.00			
315304	10/08/2024	PRINTED	500518 CUMMINS INC	6,811.71			
			61 CHECKS	CASH ACCOUNT TOTAL	426,636.61		.00