

BOARD OF TRUSTEES

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**DEVELOPMENT SERVICES
DEPARTMENT**

Jeffrey M. Polkowski, AICP
Director

Rick Hutchinson
Superintendent of Building
Division

Scott Alef
CDBG Coordinator

DEMOLITION PERMITS

Before a Permit can be issued for any demolition, the **following documents must be submitted:**

- **Application for Building Permit** - download from www.waterfordmi.gov
- **DTE Utility Shut Off Certificate 1-800-477-4747**
- **Consumers Utility Shut Off Certificate 1-800-477-5050**
- **Well abandonment log:** contact a well driller for this service. If you have questions contact Oakland County Health Department, 248-452-9281, or email: newcombc@oakgov.com (If the structure has water service this is not applicable. During demolition, if you discover a well, contact Oakland County before proceeding to find out how to proceed.)
- **Soil Erosion Permit** If the area of ground disturbance is 225 sq. ft. or more, apply to the Oakland County Water Resources Commission, (248) 858-5389, www.oakgov.com.
- **Sign off letter from Department of Public Works** that the sewer and water lines have been capped.
- If Commercial building has suppression or alarm, a letter to the fire department is needed for approval for removal.
- **\$65.00 permit fee** for accessory structure; **\$90.00 permit fee** for residential structure; **\$185.00 permit fee** for commercial structures up to 3000 sq ft., total structure, over 3000 sq ft an additional \$10 per 1000 sq ft or fraction thereof.
- **\$100.00 Bond** on residential property or **\$600.00 Bond** on commercial property. (Bonds are refunded when the final inspection is approved.)
- Please Note: It is the responsibility of the Contractor/Owner to contact the Waterford Township Public Works Department to schedule an inspection to witness the Sewer Cap. Call DPW at (248) 618-7410 to schedule. They require 24 hour notice.

The Police & Fire Departments can use buildings that are to be demolished as training sites. If you are interested in allowing them to use your structure for training purposes please call:
Fire Department: Training Office (248) 673-0405 Police Department: Brendan Brosnan (248)618-6199