



Waterford Police Department
5150 Civic Center Drive
Waterford, MI 48329
www.waterfordmi.gov/police
248-674-0351
Fax: 248-673-5190

RE: ALARM REGISTRATION

This letter serves as notice that the Waterford Police Department has an existing alarm registration program which requires an up-to-date permit and a \$25.00 registration fee. Please be advised of the following ordinance requirement.

Sec. 10-144. Permits required; fees.

Notwithstanding the provisions herein, all persons owning and/or leasing or occupying premises upon which a burglar system has been installed and maintained shall obtain a permit from the township. Permit fees shall be established by resolution of the township board.

The established fee is \$25.00.

Please take the appropriate steps to register your alarm. Attached is a copy of an alarm registration form. Please complete and return with a check, payable to the Waterford Police Department, and mail to the address listed at the top of the letterhead, to the attention of Records Department.

If you have any questions, please contact the Waterford Police Department Records at 248-674-0351.

Thank you,

*Waterford Police
Department*

**WATERFORD POLICE DEPARTMENT
ALARM REGISTRATION**

ADDRESS OF BUSINESS OR RESIDENCE/CITY/STATE/ZIP CODE

BUSINESS NAME OR RESIDENCE NAME

TELEPHONE NUMBER AND **E-MAIL ADDRESS**

ALARM COMPANY (If applicable):

ALARM COMPANY NAME

ADDRESS/CITY/STATE/ZIP CODE

TELEPHONE NUMBER

**PLEASE LIST THREE PERSONS THAT CAN BE CONTACTED TO RESET THE
ALARM OR BE NOTIFIED IN THE EVENT OF AN EMERGENCY.**

NAME _____ PHONE _____

NAME _____ PHONE _____

NAME _____ PHONE _____

SIGNATURE

DATE

PLEASE SEND COMPLETED FORM WITH \$25.00 FEE TO:

**WATERFORD POLICE DEPARTMENT
5150 CIVIC CENTER DRIVE
WATERFORD, MI 48329
ATTN: RECORDS DEPARTMENT**

**IF YOU HAVE ANY QUESTIONS PLEASE CONTACT:
RECORDS DEPARTMENT AT (248) 674-0351**

**AFTER RETURNING THIS FORM, IF YOU HAVE FUTURE UPDATES OR
CHANGES, PLEASE CONTACT THE WATERFORD POLICE DEPARTMENT OR
FAX UPDATES TO 248-673-5190 AS SOON AS POSSIBLE.**